

NASPA Material

Advisory Board Meetings/Minutes
Treasurer Reports and National Meeting Notes

January 26, 1990
May 4, 1990
September 27, 1990
November 6, 1990

June 6, 1998
October 2, 1998
November 16, 1998

January 24, 1991
May 30, 1991
September 13, 1991
November 5, 1991

March 27, 1999
June 25, 1999
September 24, 1999

January 16, 1992
May 15, 1992
September 18, 1992
November 17, 1992

January 27, 2000
October 13, 2000
November 13, 2000

January 22, 1993
March 22, 1993
September 17, 1993
November 10, 1993

February 9, 2001
April 27, 2001
June 13, 2001
November 11, 2001

January 19, 1994
September 23, 1994
November 16, 1994

January 11, 2002
February 7, 2002
March 3, 2002
June 12, 2002

January 20, 1995
June 9, 1995
September 22, 1995
November 15, 1995

January 19, 1996
March 1996
April 9, 1996
June 19, 1996
November 18, 1996

January 24, 1997
March, 1997
June 18, 1997
October 3, 1997
November 17, 1997

**NASPA REGION I
ADVISORY BOARD AGENDA
JANUARY 26, 1990**

1. Minority Fellows Program by Paula M. Rooney
2. Region V/VI Mid Level Professionals Institute June 27 - July 1. Region I participation?
by Paula M. Rooney
3. Mid Level Professional Network: Should we as a region have one?
by Paula M. Rooney
4. Membership Update by Minnie Rose Richardson
5. Newsletter Report by Debi Lewis
6. Financial Report by Jodi Raybuck
 - What should we do with the money in the National Account? by Joyce Maisel
 - What about the profits from the regional conference? by Eileen Sullivan
 - Dues Increase 7.5 % by Paula M. Rooney
7. 90-91 Board Appointments as of 12/1/89 by Paula M. Rooney
8. Report of ACPA/NASPA Task Force on Professional Preparation and Practice
by Paula M. Rooney
9. CAS Standards and Accreditation by Paula M. Rooney
10. Discussion of Planning Process: Strategic Plan and Marketing Plan
by Paula M. Rooney
11. NASPA Solicitation Policy, Alcoholic Beverage Policy by Paula M. Rooney
12. Network Chair Reports by Rod Crafts
13. Advertisement in Regional Newsletter by Joyce Maisel
14. Governmental Relations and Legislations Newsletter? by Joyce Maisel
 - work with Region III
 - national letter
15. Summer Institute Update by Joyce Maisel
16. Strategies and Support for New Professional Involvement by Andy Matthews
17. MAWDAC's Mary E. Tobin Award by Paula M. Rooney
18. The Inter-Association Task Force on Campus Alcohol and Other Substance Abuse Issues
by Paula M. Rooney
19. Conference Report by Eileen Sullivan

**NASPA Region I
Advisory Board Meeting
Minutes
January 26, 1990**

Present: B. Brown, P. Brown, Conner, Crafts, Derr, Dougan, Houghton, Hunter, Lemoine, Maisel, Matthews, Minetti, Raybuck, Rauker, Richardson, Rooney, Sullivan, Yorkis, Warner,

The meeting was called to order.

Minnie Rose Richardson introduced Gary Derr, Asst. Dean of Students at the University of Hartford, who will be taking over as Membership Services Coordinator for the Region. Minnie Rose thanked everyone for their support and wished Gary luck in his new position.

Paula mentioned the following National appointments: Joan Lemoine, Women's Network Coordinator, Larry Moneta, National Conference Committee, and Trey Williams, Ethnic Minority Network Coordinator. Congratulations to these folks!

Minority Fellows Program: This was discussed at the National Board meeting. 4E and 4W will do pilot programs for the coming year. Minority for the purpose of this program is: Black, Hispanic, Native American or Asian. We'll see more on this program in the future.

Mid Level Professionals Network: Held by Regions V and VI June 21--July 1. Paula will attend as Region I representative to gather information to see if we should do one. Should we have one? The general consensus is no, but more professional development is needed. Eileen may be able to do a survey for conference program purposes.

Membership Update: Minnie Rose reports we have exceeded our goal (455) with 488 total memberships!! NASPA membership as a whole is up 10% from last year. Paula thanked Minnie Rose for all her hard work and for systematizing the process to ensure consistent contact for members.

Financial Report: Jodi reported the amounts in the National and Contingency funds. Eileen reported that the conference made \$5495.00. They need \$3000 for seed money--what to do with the rest? Discussion ensued, and Joan moved that the conference committee retain \$3000, and the remainder go to the contingency fund. Minetti second, all in favor.

Paula said a 7.5% dues increase for institutional members will go to a vote of the membership. concern was expressed that the dues increase be used most productively. We worry about funding a position in the Central Office--what do the regions get? Would that money be better spent i.e., on the regional conferences? Joyce will take that message back to the board in March.

90-91 Advisory Board Appointments will be effective at the March meeting. Joyce will speak with you independently about that. We will do a business meeting in New Orleans.

"ACPA/NASPA Preparation and Nurturing of Student Affairs Professionals," was distributed. The national board voted to accept it in spirit (the basic working assumptions) but couldn't agree on the wording of some parts. Advisory Board members are asked to read it and forward your comments to Paula so that she can take them to the March national meeting.

CAS Standards: If you aren't using them you probably should. If you need info on how to obtain them, contact Jodi.

The marketing plan discussion will be continued at the summer national board meeting.

The Solicitation Policy was discussed. The Inter Association Task Force on Campus Alcohol and Other Substance Abuse has agreed to follow the same general guidelines.

Network Chair Reports

New Professionals: How do we get people interested in the profession and NASPA? They are also discussing problems in attracting new professionals; seems to be an economic issue with some. Rod suggested making the first year free, and the second year the full dues rate. ACPA does this, and the perception is that ACPA is cheaper to join, and gives entry level people more.. The graduate student rate for NASPA is similar to the ACPA rate for first year. Owen suggested that we look at a joint membership for 3 years. Inter-association memberships would cut the competition and give graduate students/new professionals a break and involve them in both associations.

We would also like to increase awareness about NASPA among those who have ACUHO/NACUBO/NACA as their primary association. Joyce feels Region I can make inroads toward this goal. Andy mentioned utilizing regional people to keep the price down for drive ins. Joyce will send the state directors by laws from Vermont and Maine, two states that are utilizing the Inter-association concept.

Deb Hunter suggested getting graduate students early by direct contact, i.e., earmark one person in each state to visit graduate programs and encourage them to join NASPA.

Andy and Gary will meet between now and the next meeting to look at drawing in new members.

Urban Institutions. Bernie Brown will place a needs assessment in the newsletter, to be mailed back to Rod Crafts. Bernie has taken over responsibility for the Fraternity and Sorority Network, so this position is now vacant.

Athletic Issues. Jim Rauker would like to set up a meeting with CSAOs, Athletic Directors, and the Directors of Health Services, perhaps invite them to the regional conference? The board suggested doing a drive in instead. He will look into this and give a report at the May meeting.

We discussed restructuring the networks--do we need a person for each one, or can one person oversee several networks that are somewhat dormant at this time?? Joyce will make that decision when she appoints her new board.

All state directors: please send a photograph and a couple paragraphs about yourself to Debi Lewis no later than March 15 for the newsletter.

Owen drafted a resolution for the newsletter for regional support of Earth Day on its 20th anniversary this April 22, 1990. Jodi will send a copy to the central office to be placed on the national business meeting agenda.

Advertising in the Regional Newsletter. Approved in spirit, Joyce and Debi will work out guidelines to follow for final approval at the May meeting. Joyce knows of a camp in ME that is interested, but he will have to wait until the guidelines are complete.

Governmental Legislation Newsletter. Region III distributes an impressive newsletter that updates its readers on pending legislation, court decisions, etc. Although not a priority on a national level, Joyce will look at having a liaison to Region III to see about our region receiving it.

Summer Institute. The feeling between Karl, Deb and Joyce is that the idea is a good one, but doesn't necessarily have to occur annually. They recommend supporting UVM's institute this summer, and reconsider the summer institute in the fall for the summer of 91. The UVM conference will be held June 6-8, and will examine Ernie Boyer's book, "Assessing Quality of Undergraduate Life," and Helen Horowitz, author of the book, "Campus Life," will be there. We agreed to co-sponsor this endeavor.

Nomination sheets for the MAWDAC Mary E. Tobin award were distributed. The nominee must live in Massachusetts.

Conference Report. Eileen gave an update on the conference planning, and Jack Warner distributed a survey. Please be sure he gets them back!

State Chair Reports.

RI: Tom reports that Les Lafond from Bryant is helping sponsor a state drive in entitled "Orientation for the 90's," this spring.

CT: Joan reports that there will be a CCPA meeting in May.

MA: Hal reports he has set up his state advisory committee.

ME: The fall conference they did made \$98.72. They are again co-sponsoring a spring conference with MCPA, and are asking for \$201.28 to add to their fall profit to make \$300 for seed money. MCPA is contributing the same. Joan moved they be given the money, all in favor.

VT: A newsletter will be out this month detailing activities in the state. A drive in is planned for April.

Next meeting: Friday, May 4, 1990 at Bentley (exact place TBA) from 10 am to 3 pm.

Future meeting dates: mark these down! September 28, 1990 and Jan 25, 1991.

The meeting was adjourned

NASPA'S PRACTICE FOR
CORPORATE/FOUNDATION SPONSORSHIP AND SUPPORT
Adopted 12/89

As a non-profit educational association, NASPA seeks sponsorship or support from corporations and foundations to help finance projects and activities. In seeking support, NASPA subscribes to the following practices:

1. NASPA identifies potential funding sources through published foundation directories and from corporations who have expressed an interest in NASPA programs or activities. This interest may be demonstrated through participating in the conference exhibit program, advertising, or by subscribing membership in the association. NASPA attempts to identify those sponsors or granting agencies with expressed interest in the specific project of activity.
2. In accepting grants or other forms of sponsorship, NASPA agrees:
 - (A) to use the funds for the stated purposes and to provide an adequate accounting of expenditures.
 - (B) NASPA retains final authority to direct the project, select speakers, publish research findings, etc.
 - (C) NASPA does not accept grants to sponsor activities/events whose primary function is to promote a particular product or service.
 - (D) NASPA will publicly acknowledge all grants received in the association's annual report.
3. NASPA accepts sponsorship or support from corporations and/or foundations whose practices are consistent with the mission and practices of the association. Decisions relating to the implementation of this position are vested in the appropriate decision making bodies at the national and regional levels.

The Inter-Association Task Force on Campus Alcohol and Other Substance Abuse Issues

Position Statement: Policy on Contributions

Introduction

It has come to the attention of the Inter-Association Task Force on Campus Alcohol and Other Substance Abuse Issues that the policy of soliciting and accepting donations from a variety of areas including the beverage alcohol industry is an issue that is often misunderstood. It is the position of the Inter-Association Task Force that the problem of alcohol abuse is a national issue that demands a response from all segments of our society. No part of Corporate America should be exempt from attacking the problem. In order to clarify the Inter-Association Task Force's position on this issue, the following statement has been issued.

Policy on Donations

The Inter-Association Task Force on Campus Alcohol and Other Substance Abuse Issues is a not-for-profit organization made up of eighteen higher education associations. In order to continue to serve higher education, The Inter-Association Task Force relies very heavily on outside fundraising to meet annual operating expenses. The Inter-Association Task Force actively solicits and accepts contributions from a variety of corporations, foundations, government agencies, private organizations and individuals. It will continue to accept contributions from the above as long as the origin of the donation is generated from legal sources. Unless otherwise specified in advance, all donations are non-restricted and in no way can be used to influence Inter-Association Task Force policy or programs.

Policy on Beverage Alcohol Industry Donations

As part of the overall fundraising efforts, the Inter-Association Task Force will continue to solicit and accept donations from the beverage alcohol industry as part of its overall fundraising efforts. It is the position of the Inter-Association Task Force that beverage alcohol is a legally manufactured product, regulated and taxed by the United States Government; and therefore does not fall outside of the realm of the Inter-Association Task Force's area of desirable corporate contributions.

Policy on Safeguards Concerning Donations

In order to prevent the potential for undo-influence by any corporate, governmental, individual or other contributor to the organization, The Inter-Association Task Force will continuously strive to solicit contributions from a wide variety of sources in order to lessen the potential of any one contributor having a preponderance of control over the financial solvency of the organization.

NASPA REGION I ADVISORY BOARD

Friday, January 26, 1990
Babson College

Game Plan For The 90's Region I Conference Final Report

The following report is submitted to the NASPA Region I Advisory Board to summarize the NASPA Region I Conference, *Gameplan for the 90's* held in Springfield, Massachusetts on November 13, 1989 through November 15, 1989.

The Region I Conference Committee met on Wednesday, January 17, 1989 to evaluate the conference and formulate recommendations for next year's committee.

Overall, the conference was deemed a great success by the committee. Individual reports from each of the area coordinators are attached. The following commentary is a summation of their reports.

Registration Committee

The registration process underwent many changes this year which proved to be very successful and lucrative for the conference. Eileen Sullivan commandeered the entire harrowing process to produce impressive numbers on all counts. Primarily, the addition of a one-day fee was very successful. Presentors took advantage of this option by coming in for the day of their presentations and remaining for other activities. The addition of NASPA Membership Registration produced 12 new members for the region. All of the registration options are recommended for continuation next year.

Program Committee

The Program Committee did an outstanding job in recruiting, selecting and organizing the conference interest sessions, pre-conference workshops and keynote address speeches. The pre-conference on Diversity was discussed as having a sales pitch approach as the company does diversity consulting. The Conference Committee was aware of this and recommends we avoid "company" pre-conferences be shifted to the Exhibit Hall/Resource Market Place area. Interest session feedback was good. Some constructive criticisms are attached. A Presenter Orientation is being planned for next year to assist with some of the operational needs. Strong opposition to changing the conference schedule was voiced from presenters and the committee and will be a policy discussion for next year's committee. The Conference Orientation session will also be continued. The New Professional and Catch A Rising Star Scholarship Programs were a tremendous success and will also be continued.

Exhibits and Resource Market Place

This area is fast becoming one of the major financial constructs for the conference. Sponsorships totaled approximately \$3,500.00 this year which greatly contributed to the financial success of the conference. Exhibitor feedback included a need for greater traffic flow through the center. Holding coffee breaks in the area and recognition of sponsors with program advertisements and at functions will be a continuing practice. Expansion will involve assistance from all members in the identification, solicitation and procurement of sponsorships.

Faculty Issues, Entertainment, CSAO Issues will remain status quo. Community Service Projects will be evaluated and possibly move to the Exhibit Hall.

Volunteer Coordination/Mentor Dinner

This area will require an aggressive recruitment campaign as the needs far outweighed the resources this year. There is a stigma that exists that "The Graduate Students should do that." The conference requires a lot of help from *everyone* to function properly. The Mentor Dinner program was unsuccessful and a Breakfast option is being considered for next year.

State Meetings and Regional Network Meetings

The breakfast meeting format for the state chairs was reviewed positively and will be continued. Regional Network meetings could have had more publicity and will continue to be housed in the Resource Market Place

Treasurer Overview

The attached budget reflects the financial success of this year's conference. One of the major reasons for this was, and continues to be, the diligence of Mary Ellen Sailer. She is presently considering a revision of the reporting format for the budget. Kudos to John King, and Larry Moneta and all who helped solicit sponsorship and contributions for the conference. A recommendation to allow the overage funds to remain with the Conference Committee for planning and development of this year's conference is strongly voiced and supported by the committee members.

Chairperson Overview

The Conference Committee continues to be a rewarding, active extension for professional commitment and involvement with NASPA. The willingness of the individuals on this committee to share the load and work together is exemplary and necessary. I found no obstacles that were insurmountable with the assistance of my colleagues. The hotel support staff was superior and assisted whenever requested. The schedule went smoothly, with minor exception and was well received. The attendance of Liz Nuss and Doug Woodard greatly enhanced the experience for many of us. The basketball theme from buttons to the Hall of Fame reception provided us with much creativity, humour and some outstanding highlights. Literally - IT WAS A BALL!!!! I close my tenure as Chairperson with great feelings of accomplishment, development, and happiness. I don't think you can ask for much more than that!

Respectfully submitted on behalf of the 1989 Region I Conference Committee,

Doug Cureton
NASPA Region I Conference Chair

NASPA REGION I 1989 CONFERENCE BUDGET

January 4, 1990

	PROJECTED	TO DATE
<u>REVENUES</u>		
FUNDS FORWARDED	2,318.29	2,318.29
Registration fees (\$130 X 175), plus:	22,750.00	28,479.50
Pre-conference (\$25 X 28)	840.00	
Exhibitors and Hospitality Sponsors	1,500.00	3,450.00
Interest	<u>300.00</u>	<u>210.53</u> (11/30/89)
	27,708.29	34,458.32
<u>EXPENSES</u>		
Hall of Fame Rental	750.00	750.00
Conference Committee		
Travel (to Planning Meetings)	2,000.00	1,429.54
Lunches (at Planning Meetings)	1,000.00	707.50 *
Site Visit Springfield: Hotel & Meals	700.00	162.40
1991 Site Visits	300.00	95.15
Sunday night meals	400.00	500.00
Hotel costs, including:		17,744.93
Rooms**	500.00	
Meals (175 x \$70)***	12,250.00	
NASPA membership (w/reg)	200.00	540.00
Hospitality	100.00	60.00
Postage	300.00	357.03
Printing and Duplicating	1,000.00	1,480.00
Telephone	50.00	
Keynote Addresses (travel, meals and \$500 honoraria X 2)	2,000.00	1,000.00
Pre-conference speakers (dinner included)	400.00	566.66
Resource Marketplace	50.00	21.15
Entertainment and Prizes	1,500.00	1,554.06
On-site Registration & Prog. Mat'ls	300.00	85.63
Graphic Artist (regist. & signs)	1,500.00	1,500.00
Refunds	400.00	400.00
Misc.	<u>100.00</u>	<u>9.50</u> (check order fee)
	25,800.00	28,963.55
BALANCE TO BE FORWARDED TO 1990 CONFERENCE COMMITTEE	1,908.29	?

- * Includes late-received bill from 1988 conference meeting site
- ** Committee Sunday night, Keynoters, Preconference folks
- *** Including scholar recipients

Nov 17, 1989

NASPA Regional Conference Registration

	<u>#</u>	<u>cost</u>
Conference Registration (Member)	115	(130)
Conference Reg (Member) - late	9	(150)
Conference Registration (New Member)	11	(175)
Conference Reg (new Member) - late	1	(195)
Conference Registration (Non Member)	9	(150)
Conference Reg (Non Member) - late	2	(170)
Graduate Students	27	(80)
Graduate Student - late fee	2	(100)
Undergraduate Student	6	(80)
One Day Rate (Monday)	9	(75)
One Day Rate (Monday) - late	7	(95)
One Day Rate (Tuesday)	10	(75)
One Day Rate (Tuesday) - late	5	(95)
Pre Conferences	67	(25)
Guest	5	(80)
Recognition Dinner only	4	(30)
TOTAL ATTENDANCE FOR ENTIRE CONFERENCE	182	
TOTAL ATTENDANCE FOR ONE DAY	31	
TOTAL FOR PRE CONFERENCES	67	
TOTAL FOR RECOGNITION DINNER	207	
TOTAL ATTENDANCE	213	
TOTAL ATTENDANCE INCL. GUESTS	222	

* 12 new members - owe National \$45.00 each for membership

Cherie

NASPA REGION I ADVISORY BOARD MEETING May 4, 1990 Bentley College, MA

- A. An opportunity to know one another
- B. My goals...your goals
- C. Advisory Board Procedures -- Joyce, Mel and Jodi
- D. National News
 - 1. Higher Education Act
 - 2. Preparation Programs
 - 3. Teleconference Information
 - 4. Manuscript Preparation Information
 - 5. Candidate for Outstanding Contribution to Higher Education
 - 6. Nomination for 1992 National Conference Chair
 - 7. Summary of National Business Meeting
 - 8. Minority Undergraduate Fellows Program
 - 9. Network for Educational Equity and Ethnic Concerns -- Trey
- E. Regional News
 - 1. Region I Business Meeting in New Orleans
 - 2. Regional Directory
 - 3. New England Think Tank liaison -- Dick Hage, Holly Ingraham
 - 4. Regional Newsletter -- Debi Lewis
 - a. Advertising?
 - b. Format
 - c. Direction for Debi
 - 5. Membership Update -- Gary Derr
 - 6. State Director Reports
 - 7. Portsmouth Conference Update -- Eileen Curry
 - 8. Summer Conference at UVM -- Deb Hunter
 - 9. Career Development and Professional Standards -- Tim Keefe
 - 10. Network Updates -- Network Coordinators
 - 11. Recommendations for graduate student to serve on Advisory Board
- F. Other
- G. Information (See Joyce)
 - Jack--Small college info
 - Gary--Membership workshop
 - Jodi--setting up account in Maine
 - Tarone--Racial Discrimination Conference
 - Paula--Flagstaff Conference
 - Andy--NASPA New Professionals Network

"NEED"

new 10/1, 2/11, 6/11
pub dates

1/10 1/10 & 5/11
deadlines for
newsletter

* Get list of Pres of CPA in New England to Eileen Sullivan for to advertise conference in newsletters also for call for program

next meeting
9/28/90
then
1/25/91

**NASPA Region I
Advisory Board Meeting
Minutes--May 4, 1990**

Present: Joyce McPhetres-Maisel, Melissa Ruff, Paula Rooney, Gary Derr, Debi Lewis, Hollie Ingraham, Harold Conner, Dick Hage, Owen Houghton, Eileen Sullivan, Bob Minetti, Deb Hunter, Karl Beeler, Bruce Baker, Kathleen Yorkis, Jack Warner, Trey Williams, Tim Keefe, Andy Matthews, Tarome Alfred, Gardner Tucker, Jack Kuszaj, Bill Geller, Andrew Robinson, Gary Penfield, Joyce Hopson-King, Cherie Withrow, Jodi Raybuck.

The meeting was called to order at 10:30 a.m.

A. Joyce gave everyone an opportunity to introduce themselves in a more in-depth manner than usual. The conversation that followed enabled everyone to know one another better.

B. Joyce's goals for the year include:

1. Representing the region on the national level.
2. Continual strengthening of activities, summer conferences, annual conferences...
3. Concentrating on membership and marketing--as leaders in Region I, we must continue with the tracking of undergraduate and graduate students, as well as forming liaisons with other professional organizations. Paula noted how important it would be for Joyce to bring the issue of long-term goals and a mission statement to the National Board. This is something that has been discussed for two years and decisions must be made.
4. The State Directors play, and must continue to play, a key role in strengthening the region and increasing membership. As well, Advisory Board Members were encouraged to increase individual efforts regarding membership.
5. This is a year that must focus on strengthening many of the ideas that have been brought into focus, as well as being open to approaching new issues.

C. Advisory Board Procedures

1. Information regarding meetings will be sent 3 1/2 weeks prior to the date.
2. The next meetings will be **Friday, September 28, 1990, and January 25, 1991.** (A suggestion was made to perhaps have the spring meeting prior to the 1991 Summer Institute, more discussion will follow in September.)
3. There was a question regarding labels from national. Jodi will get order forms to Melissa and Joyce, but these should be ordered by individuals, with explicit instructions regarding what is needed.
4. Budget Information: Jodi will continue with the books until June 30, 1990.

Jodi went over the contingency and national funds. People were urged to spend money if they had ideas, since we must use the national money before

the end of the fiscal year. Receipts must be kept so that our contingency fund can be reimbursed from National.

The Financial Oversight Committee will remain intact to address budgetary requests between meetings.

D. National News

1. Higher Education Act: Joyce told people she had the report which concerns funding available to low and middle income students. If you would like a copy and have not already done so, let Mel know.
2. Preparation Programs: Deb Hunter explained that this program began over a concern in the decrease in enrollment in preparatory programs. ACPA, NASPA, CAST have put out a report that calls for more collaboration to address the problem. A national recognition week was also suggested. It is important that we all work to educate people about program options.
3. Teleconference Information: Attached are copies of this information. State Directors should be thinking of at least one location in each state where these conferences could be downlinked. This information will be shared in Sept.
4. NASPA Manuscript Preparation Information was passed out, copies are attached.
5. Candidates: Please get suggestions for the individual who made an outstanding contribution to the profession, with background information to Mel or Joyce ASAP. Suggestions for Conference Chair 1992 are also welcome, although it may be better to wait for the '93 conference in Boston.
6. NASPA President's Annual Report given in New Orleans (Joyce gave a brief overview): Successes include restructuring task forces and networks, prototypes in three regions for the Minority Undergraduate Fellows Program, first women aspiring to be CSAO symposium held, first mid-level managers conference will be this summer, increased teleconference and national workshop budgets, successful teleconferences and regional conferences, membership survey completed.
7. Minority Undergraduate Fellows Program: The program will be piloted in three regions and aimed at three minority students who have completed their sophomore year. These students will work closely with student affairs officers to identify ways to incorporate them into the profession.
8. Network for Educational Equity and Ethnic Diversity (NEED): Trey discussed the discussion in New Orleans regarding the transition from task force to network. There was already a lot of energy and commitment from participants. There will be further discussion and work in Chicago regarding how to bring this to the individual regions. Most felt that we had the structure to be the leaders in such an endeavor. (See attached proposal)

There was unanimous support to send Tarone to Chicago. The exact amount will be brought to the FOC.

E. Regional News

1. Region I Business Meeting, New Orleans: Paula presented the financial report then handed the gavel over to Joyce. Owen's Earth Day resolution was accepted, Peggy Barr presented a Steven's Institute update (Joyce has information for those interested), information was presented for the 1991 conference in D.C.
2. Regional Directory: The directory was proofread, corrected copies are attached.
3. Conference Committee Update, Portsmouth:

The award dinner will be Monday. Evaluations of past conferences have shown a need to focus on making people feel more welcome and involved, therefore, the committee plans to spread out key NASPA people at meals and other events, there will also be a special hospitality subcommittee to look at other ideas.

Other areas addressed: there will be a fact sheet for presenters and, ideas for orientation and the use of the regional suite are welcome. It was suggested that information about the conference be sent put to published in other student affairs and RA newsletters. As well, Gary will get a list to Eileen of non-NASPA past attendees so we can welcome them.

Bernie suggested that information should be handed out to our staffs with encouragement for them to present programs. The Advisory Board holds the key here. Dick reminded us that we should also encourage undergraduates. The submission deadline if June 1.

Jim recommended that the committee focus its money not as much on the theme, nametags, etc. but more on the front end and encouraging participation. Eileen said this was done.

Bernie asked how non-NASPA presenters would be handled. The rule of thumb is that if they would not otherwise be attending, or were not in the profession, they would not have to pay. Otherwise, presenters will pay the conference fee.

Jack said that requests for waivers of the registration fee should be forwarded to the committee and they will make final decisions.

The pre-conference workshops are almost set. One will discuss dispute negotiation and mediation and the other will address diversity. The closing keynote speaker will be Sam Pickering. There will also be a panel discussion on the issue of free speech, rather than the town meeting. There was a suggestion that there be a roundtable discussion with the NASPA President. Joyce will find out if this will be possible.

Owen suggested a CSAO panel during the regular program, instead of a night meeting so that they may bring "their" issues to everyone. The consensus of the board was in favor.

Tim proposed a new structure for awards. There will still be awards in three categories: new professional, rising star, and graduate student, however he

suggested we focus on the state level. Each State Director will pick a person in each category, the region will pick up the registration costs. State Directors were in favor of the proposal. The cost would be approximately \$1700. The board supported underwriting this unanimously. Tim will work on the nomination process with Eileen.

Trey recommended contacting the different networks for conference proposals. Cherie said this worked at the national, with the small college network.

4. Career Development and Professional Standards: Please forward your input to Tim ASAP.
5. New England Think Tank: Dick, Hollie and Gary are members. Joyce proposed that there be a report each meeting from the members of the think tank.
6. Issue Focus: Joyce suggested spending time during each meeting discussing issues on our campuses or ideas we might have. This would allow us all to utilize the resource available. The idea was generally agreed upon, with the understanding that it be a controlled fashion. Deb Hunter suggested we focus on one issue each time. She will moderate at the 9/28 meeting, during lunch.
7. Newsletter:

The new deadlines and mailing dates are: 9/10 for the 10/1 issue, 1/10 for the 2/1 issue and 5/10 for the 6/1 issue. These dates make it necessary that board members submit their reports to Deb prior to the meetings so they may be included in the correct issue.

Debi requested \$500/issue, there was unanimous support.

The issue of advertising was again addressed. The final decision was no commercial advertising, job listings and conference advertising, etc. would continue.

8. Membership Update: Gary will forward copies of non-member conference participants to State Directors and the conference committee. Also in this packet will be sample letters and newsletters to use in recruiting. Currently, we have 541 members, 309 professional affiliates.

9. State Director Reports:

MA: Focus more on membership recruitment, perhaps even splitting the state.

ME: ACPA and NASPA have joined to form Maine Association of Student Affairs Personnel. This group is marketing heavily to undergraduates, with no fee for the first five students from each school.

NH: Upcoming in November is an RA conference. A directory will be published of all staff, not just NASPA members. There is an overnight for senior RA's planned at Plymouth to discuss interest in the profession.

CT: Joan was not at the meeting, but passed out information regarding the NASPA and CCPA co-sponsored event on May 16, discussing ethics.

VT: No report.

10. UVM Conference: Deb Hunter discussed the UVM conference that the region is co-sponsoring. This is another opportunity to build bridges between NASPA and other groups. Deb requested \$600.00 seed money, unanimous approval.

11. Network/Division Updates:

Small Colleges: Jack will be meeting with Cherie soon. His focus will be to bring in the new dimension available from small schools, since NASPA has primarily focused on larger institutions.

Ethnic Minority: Tarome's goals include stimulating more interest toward these concerns, as well as helping increase this membership.

Adult Learner: Joyce is looking for direction from the board and will have more information after a conference call with the national chair and other regional chairs on May 14.

ACPA Liaison: Cherie is still researching this role, but wants to contact the state chairs of ACPA. Joyce sees this role as serving as a model for other regions of cooperation between organizations.

Gay/Lesbian and Bisexual Concerns: Bill sees a programmatic focus rather than a research focus for the network. The national has an interest in writing, and getting the information out. Bill has an attitudes survey if anyone is interested.

New Professionals: Gardener is looking for representatives (1/state, 2/MA) and is planning to rework the organizational structure.

Network Coordinator: Region I is the only region with a network coordinator. Andy is working to develop the role.

12. Karl will take charge of getting a graduate student from UCONN to serve on the board.

F. Other Information

1. Jack announced a position opening: 1/2 time area coordinator and 1/2 outdoor pursuits person.

2. Kathleen recommended a moment of recognition and remembrance for Kent State.

The meeting adjourned at 3:30.

April 24, 1990

NETWORK FOR EDUCATIONAL EQUITY AND ETHNIC CONCERNS

The NASPA 1990 National Conference provided an excellent opportunity for individuals concerned with the future of NASPA and ethnic minority professionals within the association to come together and develop a strategic plan. Unfortunately, the pre-conference workshop in which this plan began did not provide enough time to adequately address all organizational issues that were identified at the conference. There were three essential issues that surfaced relative to the Network in addressing its mission. Those three issues are:

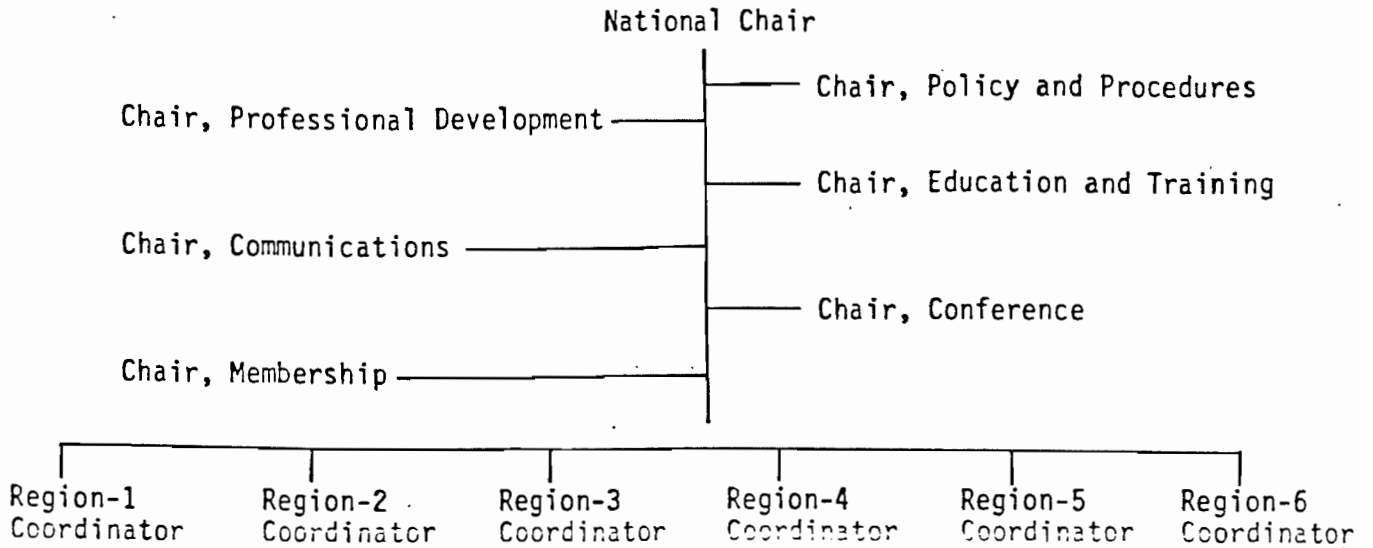
1. Determining organizational and operational structure
2. Identification and development of programs
3. Determining and clarifying roles of components within the structure

One suggestion is that the Network entertain the idea of a structure that will add six national chairpersons to the existing team of one national chair and six regional coordinators. Each chairperson would provide leadership for an organizational committee and be responsible for development and maintenance of the Network's objectives and programs as they pertain to that committee.

The proposed committees could be as followed:

1. Policy and Procedures
2. Professional Development
3. Communications
4. Education and Training
5. Conference
6. Membership

The following is a proposed structure:



There were also several program ideas that surfaced in New Orleans:

1. Mentoring program
2. Organizational development meetings
3. Scholarship for National/Regional Conference attendance by a graduate student or new professional
4. Archives development
5. Membership listings
6. Fellow programs (currently operative)
7. Awards/recognition program
8. Linkage with groups with similar agendas
9. Operational structures and plan development

We feel that there is the need to meet as soon as possible, prior to the June NASPA Board meeting, to further reflect and/or develop these suggestions and ideas. The clarification and definition of roles within the Network could also be addressed at this meeting.

NASPA Region I Advisory Board Meeting
September 27, 1990 - 10:00 a.m.
Bentley College

AGENDA

A. Regional News

1. Conference Update - Eileen ✓
2. Summer Institute - Joyce ✓
3. Information and funding support for the NH RA Conference - Gardner ✓
4. Maine State Conference budget request - Hollie ✓
5. Ethnic Minorities Network - Tarome ✓
 - a. name change
 - b. questionnaire
6. Newsletter Update - Deb ✓
7. Think Tank Update - Dick and Hollie ✓
8. Network Chairs' role in conference program coordination - Bernie ✓
9. VP-Elect nomination committee - Owen
10. Important dates and deadlines - Joyce
11. Regional Awards - Tim → *can still nominate people* ✓
12. Membership - Gary
13. Membership goals for 1991-92 - Gary and Joyce
14. Network Chair reports - Network Chairs
15. State Directors' reports - State Directors
 - a. upcoming workshops
 - b. teleconferences
 - c. nomination of award winners
16. CSAO Update - Bob Minetti ✓
17. Budget Update - Mel ✓ *at Nat 4272* *Recy # 8,466*
18. Procedures - Mel ✓ *addition of grad. Student to Board* ✓
19. NASPA Region I Handbook - Joyce and Mel ✓

*Let
mel know
if you'd go
meeting in
the future*

*Total
12,600*

B. National News

1. 1991 NASPA Case Study Competition - Deb and Paula
2. Coordination of national and regional meeting dates - Trey
3. NASPA National budget update - Joyce
4. Liz Nuss and Marketing Plan Update - Joyce
5. Richard Stevens Institute - Joyce
6. The Freshman Year Experience - Joyce
7. In Every Classroom - Joyce
8. American Council on Alcoholism - Joyce
9. ACE Update - Joyce
10. Publications Catalogue - Joyce
11. "Cults: Saying No Under Pressure" - Joyce

**NASPA Region I Advisory Board
Minutes - 9/27/90
Bentley College**

Members present: Bob Minetti, Debi Lewis, Gary Derr, Joyce McPhetres Maisel, Melissa Ruff, Hollie Ingraham, Jack Kuszaj, Joan Apple Lemoine, Paula Rooney, Hal Conner, Alwina Bennett, Jack Warner, Bruce Baker, Trey Williams, Kris Clarkson, Bill Geller, Eileen Sullivan, Bernie Brown, Gardner Tucker, Tim Keefe, Jim Rauker, Deb Hunter, Cherie Withrow, Joyce Hopson-King, Kris Clarkson, Kathleen Yorkis, Tarome Alford. *Not present:* Tom Dougan, Dick Hage, Owen Houghton, Andy Robinson, Andy Matthews, Karl Beeler, Gary Penfield.

The meeting was called to order at 10:35 a.m.

REGIONAL NEWS

A. Budget Report

1. National budget starting balance - \$5841.00.
 - Expenses subtracted:
 - *D.C. Membership Conference (Joyce) - \$330.00
 - *Regional awards printing and mailing - \$593.70
 - *Seed \$, UVM Conference - \$500.00
 - *Newsletter costs - \$136.74
 - *Mailing costs - \$8.00
 - Total to date - \$4272.56
2. Regional budget balance - \$8466.61
3. For the next Advisory Board meeting, Melissa will prepare a projected budget for the year.

B. Money Requested and Allocated

1. Funding request for NH RA Conference - \$350.00
 - Request breakdown: \$200.00 - programs, \$50.00 - call for programs, \$100.00 - materials, mailing, etc.
 - Income: attendee charges: \$35.00 base/school, additional\$5.00/RA,150-200 students from 7-8 institutions, brings to approx. \$900-1300.00
 - Request will be viewed as seed money
 - The conference focuses on recruiting new professionals by promoting the profession to undergraduate residence life staff.
 - A desk will be set up with NASPA information
 - A session will be held regarding Student Affairs as a profession and NASPA's role
 - Also being supported by the New Hampshire College and University Council
 - Deb Hunter explained that research supports this type of conference as a pipeline for new professionals
 - Deb will work with planners to provide a table on graduate preparation
 - Cherie moved to approve \$350.00, Tim seconded, unanimous approval
2. Funding request for ME Conference - \$300.00
 - Maine will hold only a fall conference this year
 - One interest session will be held on careers in Student Affairs
 - Tables will provide graduate preparation material and NASPA info.
 - Seed money, any left after expenses will be returned
 - Coordinating with ACPA, who is also providing \$300.00
 - Bruce moved to approve \$300.00, Jim seconded, unanimous approval
3. Funding request for CT Conference - \$500.00
 - Joan was approached with the request
 - Request will cover conference speaker, mailing and printing costs

- No other professional organization is sponsoring
- Bernie recommended that the Board devise a guideline or application for funding.
Mel and Joyce will draft the guideline with respect to:
 - * limited to \$300.00
 - * viewed as seed money only, anything over expenses will be returned
 - * a NASPA information table be present
 - * some information be available regarding graduate preparation
 - * accessibility must be assured
- Joan changed request to \$300.00
- Gary moved to approve \$300.00, Tarome seconded, unanimous approval

4. Conditions for funding - a letter will be sent to all groups allocated funds that covers the specific conditions set up. (see attached)

C. Conference Update

1. Networks: A "network lunch" will be held Tuesday, chairs will lead discussion. If you are a chair and cannot attend, see Eileen. Andy will coordinate the number of people attending. Each network will have a resource table or area coordinated by the chairs.
2. Monday's Lunch: Advisory Board Members and Conf. Comm. Members will be split up around the room to encourage participation. Table # assignments will be handed out Monday a.m.
3. Regional Suite: See Eileen if you will need the suite ASAP.
4. Joan questioned what to do with "scholarship" applications being sent to State Directors. States will determine their own award recipients, perhaps by using the advisory committee, winners should be communicated to Eileen or Tim.
5. Conference Sessions: Over 50 proposals were submitted, so there will be seven programs/session. There is a slight risk of small attendance at some sessions, but the submissions were very good so it seemed worth the risk.
6. Conference Orientation: Network chairs especially should attend, 11:30 Monday.
7. Advisory Board Meeting: Tuesday 7:30 a.m. with breakfast, location TBA.
8. Jim Rauker brought up a concern over the costs of conferences with the terrible budget crunch in MA., and that this may affect registration.
 - Eileen said registration is right on track, participation was low last year by MA schools as well.
 - There has been some research on the length of the conference, the quality of speakers, etc. as ways of cutting costs.
 - Perhaps a nominal fee could be assessed for interest session attendance only? (Jack W.)
 - Perhaps follow up with conference proceedings for those who could not attend? (Joan)
 - A major concern is whether it is feasible to change gears now.
 - Must be approached carefully, fiscally speaking, but the regional budget is quite healthy. (Paula)
 - There may be a problem next year if people expect or wait for changes in registration requirements at the last minute. (Tim)
 - Too late to get into this discussion now, this should be done at the conference. (Bernie)
 - This brings up some issues that CSAO's need to think about as well, i.e. driving employees, sharing rooms, creative ways on an individual level to provide support for new professionals, etc. (Paula)
 - Perhaps the New Professionals Comm. in each state could contact CSAO's with this information? (Cherie)
 - Could there be an emergency fund for MA? Have the CSAO's identify five people/campus to receive a reduced rate? (Deb)
 - Once the registration is in, perhaps it should be left up to the Financial Oversight Committee to decide? (Paula)

- Will a problem be created over people from MA public schools just attending, even if funded by NASPA? (Tim) Jim felt that this was highly unlikely.
- Bruce seconded Paula to leave up to FOC.
- It is necessary to have a regional sense of community, and perhaps donate a little extra money when registering? (Gardner)
- It is important to remember that small, private schools also have tight budgets. (Gary)
- It would be necessary to have an application process. (Jack)
- Tabled until after registration. Eileen will speak with the FOC.

9. Non-Naspa Presenters: Bernie addressed a concern over who gets a special rate if they are presenting. Eileen explained that if the person would not normally be coming there would be no charge if they did not participate in the conference, if they were staying they had to register. There was a feeling that this needed to be explored more fully in the future especially in terms of encouraging membership.

D. Summer Institute

1. Joyce explained the history behind the summer institute. In the past it had been held more as a Chief's retreat, in the past two years it has been more open, first being held at Colby and then at UVM. Should this continue, and if so in what design?
2. Differences between the two: Colby was more of a coming together in a relaxed manner, while UVM was more of a traditional NASPA conference. (Deb)
3. Questions: What is national doing in terms of middle managers? (Paula) Currently no guidance from national re: holding one/region/year, or regions joining to offer one.
4. Perhaps it would be good to alternate years, joining with Region II, offering both the formal and informal styles on an alternating basis? (Paula)
5. Times are going to be tough, it is possible to over do the number of conferences especially with financial concerns where they are. (Bernie)
6. There is also competition with/from other groups (such as Nat'l Networks, ACPA, ACUHO) to consider. (Bob)
7. National has to understand the financial situation and the competition. (Bernie) Joyce will bring this concern to the national board.
8. It is necessary to look at the region in a 24 month cycle, perhaps creating a calendar to give to State Directors, etc. (Paula)
9. Paula and Bernie will create a calendar for the January meeting. Information should be given to Bernie.
10. This raises the issue of cooperation with other organizations. (Tim) Joyce encouraged state directors to meet with ACPA, for example, to join calendars.

E. Physically Challenged

1. Joyce received a letter from someone who had difficulty with accessibility at a NASPA Conference. She responded that the Board would discuss assured accessibility.
2. As administrators of funding it is acceptable to add a caveat re: assured accessibility. This must also be reflected in literature and promotions. (Jack)
3. If this becomes a policy NASPA has a responsibility to make sure this does not happen and if it does to assure that it won't again, and solve immediate problems.

4. Joyce will take to National Board in December.

F. NEED

1. The Ethnic Minorities Network's name has changed to NEED.
2. The region is going to secure an agenda and will continue with it through national changes.
3. The Conference in Chicago could not happen since no other regions supported their chairs' participation.
4. Questionnaire - The questionnaire will be used to determine how many minorities are involved with NASPA, why they are involved, how they are involved and how to encourage greater participation. This will give direction on where to go from here, the results will also be published in the newsletter.
5. Questions over distribution: Use CSAO's, Personnel Offices???
6. There are also concerns over how people are able to identify themselves and what they feel is correct, they may classify themselves with several backgrounds. Perhaps a self-identification area would be appropriate?
7. Cherie suggested including membership information, with the questionnaire.
8. The national network will take care of printing/ mailing costs.
9. Any other suggestions should be addressed to Tarome ASAP.

G. Newsletter Update

1. A preview was available for the Board. Deb thanked everyone for making material available to her.
2. This is the first time that Debi completed the desk-top publishing on her own. She deserves our kudos!

H. Think Tank Update

1. The Think Tank begins on October 19.

I. Networks and Program Coordination

1. Networks need a tie-in with the conference committee for better communication, perhaps Andy Matthews? (Bernie)
2. This happened, but perhaps it needs to be more systematized for the future. This is done at the national level.
3. Information needs to be given to the Chairs re: what proposals are in, etc.(Kathleen)

J. Regional Awards

1. States should keep taking nominations until they reach a decision. Let Tim know who the winners are.

K. CSAO Update

1. Bob passed out a CSAO list for updating before he completes a mailing re: Chief's dinner.

L. Procedures

1. All agenda items should be sent directly to Melissa Ruff, not Joyce. People who are unable to attend a meeting should also contact Melissa.

M. Graduate Student Representative

1. Joyce will contact Karl for candidates.

N. NASPA Region I Handbook

1. This has traditionally been an historical document. It was handed out regionally the first year. The Advisory Board agreed to update and print it every two years. Is this what should happen? Cost estimate: \$500.00/printing mailing could be offset by handing out at conference.
2. Why is this necessary for members, instead of just advisory board?(Paula)
3. Wouldn't it make sense to send out addendum's with changes, and new copies to only new members? (Jack)
4. Would National mail the addendum's for us? (Tim)
5. If we do an addendum, must take dates off and date each new policy update. (Paula)
6. Hold for new members until after January meeting.
7. Unanimous agreement to addendum's and mailing after January meeting.

O. Network Updates

1. Small Colleges :
 - National has had a slow start, therefore will focus on regional level through State Directors, etc and then see what happens on National level.
 - Each region was asked to supply a program proposal for national conference and no one did.
2. Gay/Lesbian/Bisexual:
 - Trying to encourage National to take positions on such issues as ROTC, etc
 - working on a publication for membership
 - The recent teleconferences avoid Gay/Lesbian/Bisexual, how do we raise the issues without aggravation?
 - Conference program will be presented at national conference
 - Getting information on what other institutions are doing.
3. Adult Learners:
 - Had a conference call with other regional chairs during which they had a good discussion of national issues
 - Discussed increased participation in conferences, a scholarship focus for commuters/adult learners
 - The area is not well-developed and a focus needs to be created.
4. Greeks:
 - There will be a conference session on Greek Life
 - Working on communication in New England perhaps through e-mail
 - Working on increasing membership.

5. New Professionals:

- 4/6 states are represented on Network, need CT and VT
- Meeting on October 5 at RIC on regional conference. There will be a table at the conference to greet new professionals and they may do individual consultations with each new professional on how we can best meet their needs. There will be a new professionals lunch and reception where seasoned professionals are welcome and needed.
- Region I's program was selected for the national conference.

6. There is currently no network for physical disabilities? Is it necessary? Possible? (Tarome)

- Joyce would like to bring to national level.
- Bernie addressed a concern over the networks' roles. Until we know they work we should avoid new networks.
- Trey suggested combining Tarome's concern with another network.
- Jack felt that networks must be organic and able to run without national, so the physical disabilities should be approached regionally, perhaps at the conference, not nationally.
- It is necessary to be realistic about the roles of networks, especially when looking at new ones, they take time to be successful, look at the Women's Network, for example.

P. State Director Reports

1. CT:

- NASPA/CCPA co-sponsoring teleconferences on 10/5 and 11/15.
- Funding request, see section A.
- Tarome is working on an open forum "Careers in Student Affairs" to encourage students in the field, focusing on students of color, very grass roots.

2. ME:

- No teleconferences will be offered in Maine
- Fall Conference will be held October 25, 1990
- Sent letter to all CSAO's re: award nominations, follow up by phone.

3. MA:

- Letter to all members
- Difficult state to manage
- Trying to connect with ACPA
- Working with Gary re: recruitment
- Teleconferences: Fitchburg State, Tufts, SMU

4. RI:

- Teleconferences: Brown, URI, Providence

5. NH:

- Letter sent to state members
- Nov. 2-3- Alcohol, other drug, and traffic safety conference
- RA Conference
- Teleconferences: UNH Manchester, Tech Manchester
- Sr. RA retreat, October
- Advisory Board is being used as award committee

6. VT:

- Struggling with name, VCSPA, looking at new name?
- Fall conference: Ethics in Higher Education: The Duty of Care, using six case studies
- Increased membership
- New Professional Scholarship
- No teleconference locations

Q. Membership

1. As of Aug. 31, 1990 Region I had a total of 499 members
 - 191 institutions nationwide not renewed compared with 103 last year,20 in Region I
2. Letters of welcome are sent to: new members, reinstated members, institutional members, voting delegates and transfer members.
3. **Gary will give State Directors a list of people who attend the national conference who were not NASPA Members.**
4. Suggested 1991-92 Goals: 2% increase in Institutional members from 106 to 108, and 5% increase in individual members from 415 to 435.
5. Joan recommended cutting Inst. member goal to 100.
6. What are the benefits for small schools to be members? (Kris)
 - Inst.members get all publications, newest research, etc.
 - Inst. members get to vote (Joyce)
 - Used in accreditation
 - Support in legal areas (Kathleen).

There is a sliding scale for dues based upon enrollment. Defending dues to colleagues is done often since they are quite high comparatively. (Jack) Joyce related that the national board agrees but is reluctant to act on this until they have a clear agenda.
7. Questions were raised regarding who should be voting: each member or one voting delegate? Joyce will address this at the national level.
8. 1991-92 Goals: institutional goal at 100, individual goal at 435.
9. **If each Board member got one new member we would reach our individual membership goal.**
10. Use the conference to recruit new members with table of information and follow up.
11. Gary will find out which conference registrants are non-members and will forward that information to State Directors.

R. Nominations

1. Owen has gone off the board and it is time to select a new VP-Elect. Joyce will talk to some board members about taking over this task. She is hopeful that we will have more than two people on the ballot, since there are quite a few capable candidates.
2. State Directors: Kris is new with a two year term, all other terms are up. Hopefully, some will agree to stay so we can have some continuity for new Directors.
3. **Nominations will also be requested for National President. Bob Minetti recommended Paula who received wholehearted support. Joan expressed the need to really campaign for Paula is she is on the ballot. Bob will draft a letter of support.**

NATIONAL NEWS

A. Case Study Competition

1. Paul Rooney will chair the competition and may be phoning for a case study idea or judging help.

B. Coordination of Meeting Dates

1. Calendar that Bernie and Paul are working on will coordinate these, please forward information to Bernie ASAP.

C. National Budget Update

1. Earned 93% of institutional dues income, and 1.04% of individual dues income
2. Conference was a financial success, earning \$144,837
3. Year net income was \$172,127, ending the year with a balance of \$27,290
4. Leadership support area had higher expenditures than budgeted
5. Administration budget correctly targeted
6. Conference expenses exceeded budget slightly due to increased attendance

D. Liz Nuss

1. New National Program Coordinator- Robert Ward, as of October 1, 1990
2. Teleconferences appear to be going well, as of 8/31 102 campuses were registered for Racial Harassment, 87 for Security
3. Avg. Membership numbers are holding, twice as many non-renewing institutions
4. National office moved in mid-August
5. Marketing Plan: two subcommittees were formed: 1. vision statement for NASPA, 2. mission statement; were to be completed by 8/30/90

ON AN ENVIRONMENTAL NOTE: ANYONE WISHING TO USE AN OVERHEAD AT THE JANUARY ADVISORY BOARD MEETING SHOULD CONTACT BOB MINETTI IN ADVANCE TO PREPARE INFORMATION.

NASPA REGION I ADVISORY BOARD
MEETING AGENDA
November 6, 1990
Regional Conference

1. Conference Report - Eileen
2. Budget Report - Mel
 - a. Requests: Gardner \$25.00, Bob Minetti \$40.00
 - b. Newsletter difference, \$681.62 vs. \$500.00
3. Proposed Annual Budget
4. Approval of Funding Guidelines
5. National Board Meeting Issues
Institutional vs. Individual
6. Regional and National Election Updates
7. Approval for Regional Conference Site and Chair

REMINDER: DON'T FORGET TO SEND BERNIE PLANNED EVENT DATES FOR THE ANNUAL CALENDAR.

Handwritten notes:
New to [unclear] (3)
also [unclear] new people to area (unclear)
Miss Gardner - [unclear]
new [unclear] people

Handwritten notes:
Budget
\$ 1865.24 - National
\$ 8166.61 - [unclear]

PROPOSED ANNUAL EXPENSES

Event	Cost/Event	Total
Advisory Board Meetings (3)		
luncheons	\$280.00	\$840.00
mailings	<u>\$15.00</u>	<u>\$45.00</u>
	\$295.00	\$885.00
Newsletter Costs (3)	approved \$500, actual \$682	\$2046.00
State Conf. Funding one/state?	\$300/state/once year	\$1800.00
Regional Awards (3/state x 6 states)	\$1700.00	\$1700.00
Regional Awards Mailing/Printing	\$594.00	\$594.00
Conf. Committee Gifts	\$485.00	\$485.00
Membership workshop (2)	\$330.00	\$660.00
Election Costs mailings {2(450 • .25)}	\$112.50	\$225.00
Network Expenses	?	?
Summer Institute	?	?

John J. Conway

NASPA Region I Advisory Board Meeting
November 6, 1990
Meeting Began at 7:35 a.m.

I. Conference Report

There were: 235 registrants; 20 walk-ins. The hotel was very cooperative. The Advisory Board offered the greatest congratulations and thanks to Eileen and Jack as well as the other conference committee members.

II. Budget

Mel gave a budget update (Nat. 1865, Reg. 8966). Three budget requests were approved. 1. \$25.00 for a New Professionals Reception. 2. \$40.00 set-up fee for CSAO dinner. 3. \$450.00 for conference committee gifts. The newsletter ran over budget, the actual cost was \$681.00 vs. \$500.00 actual since there were 100 more copies, 12 pages vs. 8 pages, and photo printing.

The annual expenses were presented. Paula reminded us that we will receive approx. \$1,000.00 from National at the National Conference. Trey felt that discussion should take place regarding the necessity of conference committee gifts. Tarome suggested some kind of certificate instead. Paula asked Joyce to find out if we can do regional, individual solicitation of gifts. Joyce will contact Liz Nuss regarding her conference expenses.

III. New Professionals Network

Gardner proposed that this network serve as the clearinghouse for people new to the region. The Board felt this was a very good idea. Gardner and other network members received kudos for a job well done.

IV. Funding Guidelines

Questions arose over wording regarding repayment. Joyce and Mel will clarify. A fourth section will be added on how to get the allocated funds. Joyce is bringing the guidelines to National.

V. Graduate Student

Since Karl is no longer on the board, Deb will take care of appointing a student to sit on the board.

VI. Voting

Joyce asked for clarification of the board's feelings before bringing this issue to National. Paula told Joyce that in the past someone was supposed to plug the figures regarding costs if there is a loss of institutional members if voting isn't attached to that membership. This needs to be done before a decision can be made since it is often seen as purely a financial issue. Also, clarification needs to be made regarding the intent of the organization since it did begin as a CSAO network. Jack expressed concern regarding small colleges holding the majority in country, but not

in individual workers/voters. Bill stressed that it is important that the membership have a sense of voice in the organization. Bernie remarked that the historical inequity may show why we have trouble with mid-management. Joan said that the Women's Network is on record as being opposed to the voting structure, not the dues structure. This whole issue needs to be resolved before a marketing plan is finalized.

Liz Nuss contributed to the discussion by giving her views on this issue. First, this issue is raised more in Region I than anywhere else. The National Board is currently redefining the mission, vision and goals of the organization, they still hold a strong commitment to the institutional base. There is compromise in the system already since Regional VP's are elected by professional affiliates and institutions regionally. This will be discussed in December. There has been a strong impetus to make sure information is getting to all members not just CSAO's. She still believes that the institutional base will stay in the mission statement.

VI. Election Updates

Jim Rauker and Eileen Sullivan are serving with Kathleen Yorkis on the nominating committee. Two VP candidates must be to national by 12/3/90. Election material will be sent out to non-attendees ASAP.

VII. Membership

Since mid-October four institutional members have renewed.

VIII. 1991 Conference Site and Chair

Eileen proposed John King as membership chair for the 1991 conference in Newport.

Jack brought many proposals regarding changes in future conference programs due to budget crunches felt by many. There was discussion over many ideas, but there was consensus that the program stay the same for 1991. Changes for 1992 will be discussed at the January meeting.

VIII. Recognition

Owen Houghton, who is leaving the board, was recognized for 14 years of dedicated service to NASPA Region I.

**Region I Advisory Board Meeting
Minutes, January 25, 1991
Bentley College**

Attendance: Joyce McPhetres Maisel, Mel Ruff, Gary Derr, Joan Apple Lemoine, Hollie Ingraham, Eileen Sullivan, John King, Bob Minetti, Kathleen Yorkis, Jack Warner, Jim Rauker, Andy Matthews, Tarome Alford, Gardner Tucker, Jack Kuszaj, Bill Geller, Dick Hage

ELECTION UPDATE: Kathleen, Jim and Eileen gave an update regarding State Director and VP elections. The new Directors and Vice President will be announced in the upcoming newsletter.

Joyce expressed thanks for the efforts of all three members of the Nominations Committee.

FINAL CONFERENCE REPORT: After a successful first year, the Regional Advisory Board voted to continue with State Recognition Awards for Rising Star, Graduate Student, and New Professional. The recipients will be awarded Conference Registration and will be recognized at the Awards Dinner. (Approx. \$1700.00)

In addition, the Board discussed the possibility of also offering financial need scholarships for the 1991 Conference. The Board charged this exploration to the Conference Committee. John King, Conference Chair, will present the Committee's recommendations at the May Board Meeting.

An unprecedented profit was made on the 1990 Conference, \$12,155.70. Eileen requested that \$6,155.70 be returned to the Advisory Board account, leaving \$6,000. in the Conference account for seed monies. Discussion centered on the ability of the committee to plan better if they have more seed money (i.e. more well known keynoters, etc). \$6000. was approved for the Conference Coommittee to use a seed money, with the understanding that this would cover any scholarships awarded and that the amount would be discussed yearly.

1991 CONFERENCE UPDATE: The 1991 Conference Committee will meet for the first time on January 28, 1991. The committee is made up of representatives from each state (except VT which is being worked on). In early February they are traveling to Newport.

John King stated that the registration price will not be raised for the 1991 Conference in Newport. However, the total attendance cost may be higher due to costs of hotel accommodations.

Many efforts are being made to cut administrative costs such as using the graphic design skills of Rhode Island School of Design students for all other materials and addressing the budgetary validity of pre-conference programs. This is important since other costs will increase when individual committee members cannot swallow costs like they have in past years. The dates for the conference are Sunday Nov. 3-Nov. 6.

Unanimous approval was given to use the same conference format for the 1991 Conference.

1992 CONFERENCE: Portland, Maine has been accepted as the 1992 Conference site, November 8-11. Discussion centered around the design of the Conference Schedule. The Advisory Board decided to continue with the successful format of past conferences. Although the 1993 National NASPA Conference will be held in Boston the following spring, the Board felt strongly that an annual regional conference offers opportunities not

available at the national level. However, contracts will be explored which offer us an "out" if this should become necessary.

MEMBERSHIP UPDATE: A discussion about our Canadian and International Members resulted in the creation of a liaison position to explore future opportunities. Andy Matthews will assume this new position.

The region gained 23 new members through the conference.

New Member Protocol: Descriptions of the different networks will be attached to the letter from Gary. State Directors and New Professionals Network will follow-up with new members.

In the next mailing Bob Minetti sends to CSAO's, he will include a return card asking for the names of new professionals (4 years or fewer). It was thought that the CSAO's could be our best route to discovering new professionals in the region.

STATE DIRECTOR REPORTS:

CT: Co-hosting with CCPA the teleconference "Violence in Relationships."

ME: Co-sponsor the teleconference. The Advisory Council has been increased in constituency for next year. A State Human Resources Directory of Student Affairs Professionals is being prepared. There was no money to give back from the fall conference since it broke even.

NH: Gardner presented a video of the RA Conference which the Board supported. 13 institutions and 200 people were represented, with 16 workshops and six roundtables. \$150.00 was returned. They are beginning a network to work on sexual assault and harassment issues. Soon, two or three reps. from each school will get training to present "Culturized" at their own schools.

The Advisory Board recognized the work of the three out-going State Directors: Tom Dougan, Rhode Island, Hal Conner, Massachusetts, and Joan Apple Lemoine, Connecticut.

BUDGET UPDATE: As of January 20, 1991, \$4082.93 of \$5841.00 of our regional monies allocated from NASPA National have been spent. Currently, we have \$8466.61 in our regional contingency fund, \$6,000 will be added to this from the monies made at the Regional Conference. One of the Board's on-going discussions has been a look at the planning strategy for the budgetary implications of our current annual calendar. This has enabled the Board to support the equivalent of one state conference per year, three newsletters, and conference awards. In addition, the Board has now approved \$100.00 per Network for expenses which may be incurred.

A decision was made to give plaques out to retiring members of the Conference Committee, but to give only a thank you with a certificate (rather than a gift) at the end of the other two years of service on the Committee.

CSAO UPDATE: The possibility of a one-day drive-in conference regarding budgetary issues and how to deal with budget cuts was brought up. The feeling of the Board was to wait on this until fall, perhaps at the Regional Conference.

NETWORK UPDATES:

SMALL COLLEGES: Good evaluations were received on the presentation at the conference. Thirty people attended the network lunch and discussion focused on what institutions are already collaborating and how to increase this network. Issues such as off campus jurisdiction, live music, athletics, video conferences, drug free workplace act, etc. were brought up as being important to all. ME, NH, and VT have very strong inter-state cooperation as do RI and CT to some degree. MA is the hardest to address.

BISEXUAL, GAY AND LESBIAN: Discussion focused on the fact that NASPA National has used networks to put women, gays, and other groups into a slot and give them no ways to get opinions or positions expressed to membership. A perfect example of this is the watered down statement on gay and lesbian issues recently passed by the National Board. Region I is far ahead of other regions on this level. Joyce will address these concerns at the National Board to see if there isn't some forum that can be used to express people's ideas.

A questionnaire is being mailed to the participants of the conference lunch. A resources piece is also being worked on.

NEW PROFESSIONALS: 60 people signed up at the regional conference. On March 2 the network will have a gathering at the Omni Theatre and the Hard Rock Cafe in Boston. A reception will also be held at the National Conference. A history of network events is being prepared for national.

NEED: Tarome Alford presented the results of the NEED Survey which was distributed to people of color around the region. Tarome's work and that of the NEED Committee have provided the Board with terribly important information about the way that NASPA is perceived.

There was some discussion surrounding the need for diversity to include things other than people of color. But the majority opinion was that the perceptions of people of color regarding NASPA was such a critical issue that it needed to be addressed immediately.

On NEED's recommendation, the Board has approved funding support for Conference scholarships based on NEED's recommendations. In addition, the Board has asked the Committee to present a comprehensive plan on how our region will continue to support necessary initiatives at the May meeting. In the interim, State Directors will follow-up with survey participants seeking their involvement in regional activities. Lastly, survey participants will be added to the mailing list for the next issue of the newsletter.

The work of Tarome and the NEED Committee members was praised.

NEW ENGLAND STUDENT AFFAIRS PLACEMENT CONFERENCE: The conference will be held at Babson. The committee requested \$250.00 to be used to sponsor a breakfast or reception, not as seed money. There was unanimous Board approval.

BOARD MEMBERSHIP: Joyce asked people to think about appropriate members since we still need a graduate student and will have to replace Karl Beeler's position.

NATIONAL NEWS:

There are not enough rooms for all at the Hilton, so register early if you want to stay there.

Please begin thinking about nominees for the National Awards. More discussion will take place at the May meeting.

BOARD MEETING: Liz Nuss has been approved a leave for next fall. Marilyn will temporarily assume her duties.

Paula and two others explored the issues of intercollegiate athletics and a statement was released which basically stated that NASPA views and treats athletes as all students and feels strongly that all institutions should do the same.

Focus groups will be used this spring as a way to look at the issues surrounding voting protocol.

Financially, National is doing fine.

Jim Scott will chair the National Conference Committee for 1992, "Voices, Visions and Values." Region I has good representation on the National Board.

Joyce reported that National would supply beverages for the regional suites at the National Conference.

SUMMER INSTITUTE: A decision was made to start planning early for an institute in 1992, but not to have one in 1991.

SPRING MEETING DATE: THE NEXT ADVISORY BOARD MEETING WILL BE ON THURSDAY, MAY 30 IN THE CAMPUS CENTER AT BENTLEY. IF YOU ABSOLUTELY CAN NOT ATTEND PLEASE NOTIFY MEL WITHIN TWO WEEKS.

NASPA REGION I ADVISORY BOARD
Meeting Minutes
May 30, 1991--Bentley College

Attendance: Joyce Mcphetres-Maisel, Melissa Ruff, Joan Lemoine, Dick Hage, Hollie Ingraham, Bruce Baker, Andy Matthews, Trey Williams, Kathleen Yorkis, Jim Rauker, Tim Keefe, Larry Benedict, Paula Rooney, Jack Warner, Delina Hickey, Karen Haskell, Gary Derr, Tarome Alford, John King, Arvin Lubetkin, Kristin King, Gary Penfield, Bernie Brown.
Not Attending: Debi Lewis, Bill Geller, Kris Clarkson, Bob Minetti, Gardner Tucker, Jack Kuszaj, Deb Hunter, Joyce Hopson-King, Charles Pollack, Cherie Withrow.

A. REGIONAL

1. STATE DIRECTOR REPORTS

A. Maine--Instead of publishing a separate MASAP newsletter, Maine's information will be included in the June NASPA Region I newsletter. Maine's fall conference will be held on October 24, 1991 at Colby College. The theme will be "Creating Opportunities in Challenging Times." Keynote speaker is Marvalene Styles Hughes, past ACPA President, VP for Student Affairs at the University of Minnesota. The advisory board has four new members. The Resource Directory will be available to members at the fall conference. MASAP is also holding a logo contest to be announced at the fall conference.

B. Connecticut-- Currently, there are meetings with CCPA to look into the prospect of joint programs. The state advisory board is currently being put together. A survey of the area is being prepared to gain more information.

C. New Hampshire--Both teleconfernces will be sponsored in at least one location. Plans are in the works for another state RA conference, as well as looking into the possibility of conferences for other student groups such as government leaders, etc. The make-up of the advisory board is changing dramatically. Instead of having a separate NASPA state board, Dick will work with the Student Development Committee, which has representatives from all 4-year institutions in the state, as his advisory board.

D. Massachusetts-- ventures with MCPA are being explored. The advisory board has been named and will hold their first meeting in mid June.

The placement conference at Babson was very successful, with 200+ candidates and 50+ positions listed. There seemed to be many more

mid-level candidates than usual. Regions II and III are looking at this type of conference for their region.

E. Rhode Island-- Within the state, CPARI seemed to be the stronger association, and occasionally co-sponsored with NASPA. The big question the advisory board addressed was what was the best role to play in the state. The board has had two meetings and came up with a very novel programming idea. On 9/25/91, they will hold the first informal round-table discussion on "Watching Your Rear in Hard Times." The evening will include informal discussion and food, with anyone welcome to stop by, all for \$5.00.

Joyce again reiterated the importance of the State Directors and the state organizations in the successful running of NASPA. Our Region has a very strong organization within the states and this has been a key to our success.

2. NETWORK REPORTS

A. NEEDED--Tarome presented NEEDED's award proposal. (see back of packet for a copy) The Board unanimously supported the award idea and wording, without the proposed \$700.00 in funding. NEEDED will continue to look at the idea of scholarships, but the award will not have a monetary attachment.

They mentioned that this same type of award is being examined for the national level.

B. New Professionals--Kristin King presented the network's end of the year report. At the regional conference they provided a welcome table, reception, network luncheon, flyers, and a survey for new professionals to complete. They worked on the mission statement, compiled a network history for the national office, had articles in the winter and summer newsletters, an excursion in Boston, and a reception, mentor dinner and sessions at the national conference.

There was discussion over the recognition of award winners at the national conference. Every other regions' one new professional winner was recognized, our six were not. Gardner proposed that one of the six state winners be selected as the regional winner to be recognized at the national conference. The Board felt that this was important enough for Joyce to bring to the national board meeting to see why all six could not be recognized, and also to explain why we felt it was important to recognize one person/state. She will bring back that information to the September meeting for a final Board vote. In the meantime, Tim will work with the State Directors to determine a more uniform selection procedure.

The final issue brought to the board was the possibility of lower membership fees for this category. The consensus was that it was more important to keep membership fees in general as low as possible, rather than singling out any certain group.

C. Women's--1991-92 goals include: determining what interests there are in the network and what issues should be brought forward; articles in the newsletter for the region; a network lunch; and working on the third annual Women's Symposium.

D. Community Colleges--1991-92 goals include: promoting attendance at conferences, etc. by this often unseen group; a round-table of community colleges CSAO's at the fall conference; the network sponsoring a professional development program of some kind.

Jack does want to draw from both two-year schools and VT's. Therefore, it seems appropriate that the name change to Community and Two Year Colleges. Joyce will bring this to the national board.

E. Urban College and University--In March, 1990 letters were sent top 33 institutions who appeared to fit in the "urban" category. 17 have replied. There was not strong participation at the DC conference. Gary plans to cooperate with other organizations that already exist. He is still waiting for an analysis of the survey results. It would be very helpful to have the State Directors work closely with Gary.

F. Fraternities and Sororities--There were a lot of "Greek" programs at the national conference, as well as a pre-conference on Greek Life and The First Year Experience. Currently, there have been a lot of calls for information/advice on dealing with problems with Greeks on individual campuses.

The Board's feeling was that there are lots of possibilities to attract people as issues of liability, etc. are discussed more and more.

G. Gay/Lesbian/Bisexual--Region I has much to be proud of. There are a number of regions where gay, lesbian and bisexual issues are not easily or openly addressed. The network is appreciative of the opportunities this region has made available. These include: space in the newsletter, display space at the regional conference, sessions on the conference program, encouragement from regional leadership. The continuation of these opportunities is anticipated. More specifically, this year's project of a resource list is just about complete. This list of resources is long, but one disappointment is the shortness of the section in which people who work with their campus' gay, lesbian and bisexual populations are listed. Through

some phone calling, we will try to lengthen the list. The resource listing, some 12 to 15 pages, will be available in Newport.

Other activity for this year includes: a dynamic interactive display in Newport; submission of programs for Newport' a regional get together' encouraging network members to do presentations; providing material for the newsletter; and continuing to provide various forms of support for each other.

H. Establishment of a network for disabilities--Joyce brought up the motion to establish a network for disabilities. While some members of the Board felt that this might fit in with the NEEED, others felt it was an important group and needed validity on its own. The Board has approved a network for Region I. Joyce will bring this to the national board.

3. BUDGET REQUESTS/UPDATE

National Fund --\$1098.21, will be used for newsletter, conference, and miscellaneous expenses before June 30, 1991.

Regional Fund--\$14,686.65

Hollie requested an additional \$50.00, on top of the \$300.00/state that is already allocated, for the fall conference. Unanimous approval.

Hollie informed the Board that Bill Geller had paid his expenses out of pocket for his 24 hour trip to the DC Conference. Paula moved that the Board reimburse Bill from the general fund, rather than from the \$100.00 allocated for network spending. Andy will offer reimbursement to Bill.

4. MEMBERSHIP

There are 587 members now, compared to 562 in February. The increase is largely due to the conference. Letters to new members will be out in the second week in June.

500 people joined at the National Conference.

By June 14 State Directors should get any membership address changes to Gary.

Network Chairs, please send a brief summary of network activities to Gary for the new member packets.

New Member Protocol: 1. Gary sends a letter, with the Advisory Board Directory, as well as a membership application for them to give to a friend; 2. Joyce sends a welcoming letter also.

There was discussion on purchasing coffee mugs to be given to new members. The consensus was that a personal call or letter would be better.

Gary will discuss conference registration and membership at the membership meeting in DC.

INTERNATIONAL MEMBERS--Andy has received a directory of possible NASPA candidates and will draft a letter to go out with membership information and the newsletter.

5. CONFERENCE UPDATE

The call for programs has gone out. John will work with the the network chairs to see if there are any proposed programs that they feel strongly about. These will not be co-sponsored by the network but it will be noted in the program that they, "might be of interest to those involved or interested in _____."

Concerns John had about the hotel have been alleviated. Meals will be more expensive than Portsmouth. with 175 paid participants, the committee will have no problem reaching their budget. They expect \$4,000.00 from exhibitors and sponsors, \$250.00 to exhibit, \$500.00 to sponsor an event. The cost for a NASPA member, sharing a room, will be approximately \$262.00. There will be a one-day rate of \$75.00 for Monday or Tuesday.

The conference committee brought forth a proposal for Professional Development Grants, to be funded through the conference budget (see attached). The Board had many questions about the proposal, including the basis for its development. Since the meeting, John King, with members of the conference committee, has considered these concerns and made the following changes to the proposal: 1. two grants will be offered, rather than three; 2. the focus of the grants will be developed with primary attention to not only attracting people who have never been involved in our organization, but also to increasing the diversity of the members who attend conferences; 3. they have deleted the criterion which would require applicants to have recently transferred into our region. **These changes are preliminary, and pending both Board and conference committee input. As the conference committee is meeting Tuesday, June 18, please notify Mel [(207) 873-0771, 243] by noon on the 18th with your comments.**

6. ADVISORY BOARD RETREAT

The retreat will be used for evaluation of this past year and planning for the future. Mel and Joyce will send a list of three possible dates between July 15-Aug. 15 for your approval.

7. NEWSLETTER UPDATE

Joyce raised the question about the cost effectiveness and policy which would allow State Directors to use the regional newsletter for expanded information on their state activities. Paula moved that we leave decisions regarding the contents of the newsletter and necessary length to Debi Lewis' discretion. Unanimous approval.

8. EVALUATION OF BOARD WORK

Joyce will send a list of questions to use for evaluation and discussion at the retreat.

B. NATIONAL NEWS

1. Kathleen attended the White House briefing on fraternities. (see attached)
2. Attached to this packet is a list of national awards for which we need to nominate people. Please have suggestions for the fall meeting.
3. There is a videotape available about the 1992 conference in Cincinnati. If you would like to use it please let Joyce know before June 22.
4. The national office has moved. The new address is: NASPA, Inc. 1875 Connecticut Avenue, NW, Suite 418, Washington, DC, 20009-5728. (202) 265-7500
5. There was discussion about a Mid-Level Institute being sponsored nationally with a rotating location. There will be more information soon.

**THE NEXT MEETING WILL BE FRIDAY SEPTEMBER 13, 1991.
THE JANUARY MEETING WILL BE JANUARY 15, 1991.**



NATIONAL ASSOCIATION OF STUDENT PERSONNEL ADMINISTRATORS, INC.
1700 18th St, N.W. ■ Suite 301 ■ Washington, D.C. 20009-2508 ■ 202/265-7500

NEEED AWARD

The Network for Educational Equity and Ethnic Diversity (NEEED) in conjunction with NASPA Region I is pleased to offer the 1991 NEEED Award to a member institution or an individual program within an institution based on the criteria the recipient.

"Embraces the values inherent in racial and ethnic groups through its commitment to individual and community understanding."

Send nominations to Tarome Alford, Associate Director of Housing, Eastern Connecticut State University, 83 Windham Street, 200 Occum Hall, Willimantic, Connecticut 06226.

SELECTION PROCESS

The selection of the NEEED Award recipient will be the joint responsibility of both NEEED and the Chairperson-Division of Career Development & Professional Standards. The rationale for this is to incorporate this award into the present format.

Applications for the award will be distributed by NEEED no later than _____ . The recipient will be notified via mail no later than two weeks prior to the upcoming NASPA Region I Conference.

PROPOSED FUNDING REQUEST

Embracing the spirit for such an award, NEEED would like to request (\$700.00) to be presented to the recipient. The request for this amount is based on:

1. The award will have a substantial impact on the recognition/vitality of an institution/individual program in the areas of multiculturalism.
2. This award provides the same equity in comparison to other NASPA Region I awards presented.

It is the hope of NEEED that the NASPA Region I Advisory Board will honor this request.

NEEED would also like to share its heart-felt gratitude to the Advisory Board for empowering such a project to the network. The network found this project to be a challenging, yet beneficial experience which it believes the results of this project will reflect the commitment of both Advisory Board and NEEED toward the promotion of multiculturalism within the region.

NASPA REGION I
PROFESSIONAL DEVELOPMENT GRANTS
1991 FALL CONFERENCE
NEWPORT, R.I.

If you are new to our region or considering attending the NASPA REGION 1 CONFERENCE for the first time, you may be eligible for a Professional Development Grant. (Individuals who are new to the Student Affairs profession should contact _____ regarding grants especially for new professionals with ___ years or ~~less~~ ^{fewer} of full time employment.)

The NASPA REGION 1 CONFERENCE committee is pleased to offer three Professional Development Grants for the 1991 Regional Conference in Newport, RI. These grants are being offered in support of our desire to increase participation in and access to our organization and conference. Grant recipients will be awarded NASPA membership for one year, conference registration and dinner in Newport. (total value of \$200)

You are eligible for one of these grants if you meet one or both of these criteria:

1. You have recently transferred into Region I, having worked in another region previously.
2. The 1991 Regional Conference will be the first NASPA regional conference you have ever attended.

Send nominations and requests for application to Kathy Jonas, Dean of Students, Wheelock College, 37 Pilgrim Road, Boston, MA. 02215 by September 20, 1991.

DRAFT

NASPA REGION I
Professional Development Grants
Application

Please answer two of the following three essay questions. In order to support your candidacy, we may ask for additional documentation or references.

1. As a participant at the Regional Conference, what will you bring to the conference which will support the Region's efforts to become a more diverse organization?
2. Describe the role that a professional organization such as NASPA plays in the lives of Student Affairs Professionals.
3. List three strategies you would encourage the leadership of Region I to employ in order to increase accessibility to our organization for you and your colleagues.

Return to Kathy Jonas, Dean of Students, Wheelock College, 37 Pilgrim Road, Boston, MA 02215 by October 15, 1991 (?). Recipients will be informed of the Committee's selection decision by (?).

THE WHITE HOUSE
WASHINGTON

BRIEFING FOR UNDERGRADUATE STUDENT REPRESENTATIVES
FROM INTERNATIONAL/NATIONAL COLLEGE FRATERNITIES AND SORORITIES,
THE FRATERNITY EXECUTIVES ASSOCIATION, AND
THE NATIONAL ASSOCIATION OF STUDENT PERSONNEL ADMINISTRATORS

April 5, 1991
9:15 A.M. - 10:30 A.M.
Room 450, Old Executive Office Building

* * * * *

Agenda

Joseph E. Samora, Jr.
Associate Director
Office of Public Liaison

Lisa Battaglia
Special Assistant
Office of Public Liaison

Introductory Remarks

Governor Bob Martinez
Director of the Office of National Drug Control P

C. Gregg Petersmeyer
Deputy Assistant to the President and
Director of the Office of National Service

Dr. Antonia C. Novello
U.S. Surgeon General

Charles E. Kolb
Deputy Assistant to the President
for Domestic Policy

Joseph E. Samora, Jr.

Closing Remarks

* * * * *

*The President and the First Lady thank you
for coming to the White House.*

Drug official hits policies of colleges

ASSOCIATED PRESS

WASHINGTON - American colleges have not been aggressive enough in fighting drug abuse on campus, but mandatory drug tests for students should not be employed, Bob Martinez, the national drug policy director, said yesterday.

"A university is not a drug-use safehouse," he said. "Compliance with the law of the land isn't too stringent a requirement for American students."

Martinez, who was sworn in two weeks ago, said there were plenty of existing tools to combat drug abuse that college administrators should employ before even discussing random drug tests.

Martinez spoke to about 200 representatives of fraternities and sororities just weeks after three University of Virginia fraternity houses were raided and a dozen students there were arrested on drug charges.

He urged schools to comply with federal regulations to make them drug-free. The regulations require universities that receive federal funds to implement drug-prevention programs and stress laws against drug abuse.

Although drug use on campuses is declining, roughly one in eight American college students used an illegal drug last month and one in three used an illegal drug at least once last year, he said.

After the raid, Gov. Douglas Wilder of Virginia appointed a task force to study drug abuse at state colleges and said he would not object if it recommended mandatory drug

the awards

The **Outstanding New Professional Awards** are received by those members who have been selected by criteria determined by their regions in recognition of professional achievement and accomplishment. One recipient from each of NASPA's regions is recognized with this honor.

The **Melvane D. Hardee Dissertation of the Year Award** is designed to encourage high quality research relevant to college student services administration and student affairs, and to recognize outstanding research of doctoral students in or intending to enter student personnel work. By action of the NASPA Board of Directors in 1985, this award was named for Dr. Hardee in recognition of her commitment to advanced graduate students and the rigorous standards she established for their research.

The **Fred Turner Award for Outstanding Service to NASPA** recognizes a person who has held NASPA membership for 10 years continuously; has demonstrated leadership performance in NASPA at the regional, state, or national level — the high quality of which is recognized by NASPA peers; and who has contributed above and beyond the normal service required by positions of leadership.

The **Outstanding Contribution to Literature or Research Award** recipient must have demonstrated effective activity in student personnel administration, but need not be a member of NASPA. The quantity and quality of all publications, research, and literature should be based upon their value for utilization by practicing student personnel administrators and should be applicable to national use and not restricted to local or regional application. This award is not presented to a person in recognition of publications or research sponsored by or under the auspices of NASPA.

The **Outstanding Contribution to Higher Education Award** is reserved for one who has rendered service with national impact in programs, policies, or research; and who has made a contribution to the broad reach of higher education.

The **Scott Goodnight Award for Outstanding Performance as a Dean** is named for NASPA's founder. The recipient must have demonstrated sustained professional service in student personnel work; high-level competency in administrative skills; merited stature among and support of students, faculty, and fellow administrators on his or her campus; innovative response in meeting varied and emerging needs of students; effectiveness in the development of junior staff members; significant contributions to the field through publications of professional involvement; and leadership in community and university affairs.

OVERALL THEME: Contemporary Campus Issues

October 8, 1991

TITLE: "The Greek System: An Institutional Asset or Liability?"

The Greek system is one of the most visible student groups on campus. Fraternities and sororities have the potential to create positive learning environments, develop leadership, and promote a sense of community. Yet, negative incidents are frequently in the news and concerns about the contributions of the Greek system are widespread.

Join us for a live interactive teleconference exploring the institutional strategies for strengthening the Greek system on campus.

Case studies will be utilized as we explore these and other important questions:

- Can fraternities and sororities enhance the quality of student life?
- Do Greek organizations promote a sense of community?
- How should institutions respond to the Greek system?
- What role should student affairs play to strengthen the Greek system?
- What have been the experiences of institutions that have abolished fraternities and sororities?
- What is the future of the Greek system on the campus?

February 6, 1992

TITLE: "Understanding and Meeting the Needs of Gay, Lesbian, and Bisexual Students"

On today's college campuses, faculty, students, and staff are frequently faced with issues related to sexual orientation. Yet, there is little widespread understanding of either the needs of gay, lesbian, and bisexual students or the institution's responsibility to meeting these needs.

Specific campus incidents and campus policies will serve as a focal point as we discuss these questions and more:

- What are the significant developmental issues for gay, lesbian, and bisexual students?
- What are our responsibilities toward gay, lesbian, and bisexual students?
- What is the impact of homophobia on individuals and on the campus community?
- How can we provide a supportive environment for gay, lesbian, and bisexual students?
- How should institutional policies regarding ROTC, on campus recruiting, and other issues related to discrimination be revised?
- How should the campus address incidents of harassment or violence?

This live interactive teleconference will focus on understanding the developmental needs of gay, lesbian, and bisexual students and developing campus policies on non-discrimination and anti-harassment.

NASPA

NATIONAL ASSOCIATION OF STUDENT PERSONNEL ADMINISTRATORS, INC.
1700 18th St. N.W. Suite 301 Washington, D.C. 20009-2508 (202) 265-7500

June 17, 1991

Cherie S. Withrow
Director of res. Life and Housing
Rhode Island College
600 Mt. Pleasant Ave.
Providence, RI 02908

Dear Network Chairs,

Thank you for meeting at lunch last Thursday. Both Andy and I found the discussion to be helpful and clarifying. The following is a list of the various things that we discussed, all of which can be used as guidelines for you as a network chair within Region I.

Regional Conference

First, it was thought that we would continue with the luncheon for networks, at which you will chair the discussion. Second, it was hoped that you would assure the offering of at least one program related to your network. (Also, it was suggested that you talk with the presenter of that program to ask if you may introduce yourself (and a little bit about the workings of your network) to the attendees of the program. John King and Jane Richmond will be in touch with you soon if they find that no programs applicable to your network are proposed. They'll ask you to assist them in securing a program proposal for your network.

State Activities

We also talked about the various state conferences, offerings, and events within your state at which network information can be given out, and possibly specific programs provided. Please contact your state directors when you know they are planning such events.

Other Thoughts

One of the network chairs has mailed information about the workings of his network to other organizations in the region which are specifically designed to address some of the issues inherent in his network. This might

be a good idea for all of you, if you know of any such professional organizations.

The group discussed the benefits of having a representative from each state within the region to serve as advisor group about network needs. This might be of interest to some of you as you pull (or continue to pull) your network together within Region I.

Please use the above as guidelines in your role of Network Chair. I am looking forward to having the opportunity to discuss what you see as the successes, possibilities, and needed improvements of your network. You will soon be receiving minutes of last week's meeting and possible retreat dates. My wishes for a good and happy few weeks.

Sincerely,

A handwritten signature in cursive script that reads "Joyce McPhetres Maisel".

Joyce McPhetres Maisel
Region I Vice President

JMM:cj

NATIONAL BOARD INFORMATION

Second, let me update you about some of the information discussed at the National Board Meeting which just occurred in Portland, Maine. I thought the material would serve the region much better in your hands now -- rather than the next time we meet as an Advisory Board. The following is a quick summary of the work and discussions of the Board.

- A. Strategic Planning: A great deal of effort and work went into looking at the results of the focus groups, telephone surveys, and other surveys summarized by The Tecker Group Consulting Firm. The Board then revised NASPA's Mission and goals in an attempt to complete the organization's strategic plan. Much to the relief of all of us -- we accomplished our task!! However, as many of you know who participate in your institution's planning, to finalize our mission and goals is only a beginning. Now, we must develop strategies (objectives) for accomplishing the goals. Each region has been invited to join in this process (making a retreat of the Advisory Board even more important). The chronology of finalizing the work yet to be done is as follows:

By Aug. 1 Regional Advisory Board members develop strategies (objectives) for each of the 11 goals. **(I would appreciate your individual comments by July 15th, so that I can incorporate them into my strategies).**

Summer Advisory Board Retreat - Review strategies as a group.

Sept. 30th Draft copies of suggested strategies circulated to all National Board members for comment and suggestions.

Oct. 30-31 Executive Committee of the National Board meets to identify possible policy and procedure (i.e. voting, funding, fees, etc.) implications and modifications.

Dec. National Board Meeting - Board of Directors approves goals and considers policy and procedure manifestations.

Mar. 1992 1991 and 1992 Boards meet to select strategies for implementations during '92-'93.

You will find the mission and goals attached. Please add strategies -- make a copy for your files -- and return to me by July 15.

- B. National Conference Promotion I have a copy of the Cincinnati National Conference promotional tape. Please use it at any state or regional activity to promote the conference.

- C. Membership The Membership Division -- as a result of The Membership Workshop held two weeks ago in D.C. -- recommended many ideas to the Board. Many of the ideas will become strategies for work of our organization. One of the recommendations discussed was also a priority item for the Regional VPs -- Community College involvement. Both our Regional, as well as the National Board will need to devote a great deal of discussion to this item.
- D. Cincinnati Conference The budget for the conference was approved with a \$5 registration increase.
- E. National Office Move
The National Office has moved. A transfer of funds from the reserve account to the operating account was approved to use if necessary at the end of the budget year for the purchase of office equipment. Luanne Adams has been hired as the new secretary; Michael Freeman has been hired as a Graduate Assistant.
- F. Award
The Selections and Awards Committee selected Ernest Boyer as the recipient of the Outstanding Contribution to Higher Education Award.
- G. NASPA Journal
There is controversy about an article published in the last NASPA Journal about the use of "Aids Carrier" as it referred to those who are infected with the disease. People were concerned not only with the inappropriateness of the term, but also with the way in which promiscuity was attributed to those who are gay, lesbian, and bisexual. The Gay, Lesbian, Bisexual Network has asked that the authors be approached to change the article. They were approached by the Editor of the Journal, however, they chose not to change the article. A representative of the Gay, Lesbian, Bisexual Network wrote a response and asked that it be placed in The Journal. The Journal Editorial Board did not feel that the article was appropriate for the Journal. Therefore the National Office will print the response in the next issue of the Forum.
- H. The Board approved an expenditure of \$3000 for a Tri-Association Conference with NCSA and AACJC (pending a \$3000 contribution from each of those organizations) in the Fall of 1992. The thought of The Board was that a collaborative conference of this type could both teach us more about the needs of Community Colleges and bring us some recognition with this most important group of institutions.

I. NASPA opposes The Campus Sexual Assault Victims Bill of Rights Act (H.R. 2363) for two reasons. First, the Act states that colleges and universities do not deal with sexual assault (NASPA feels this is not true). Second, NASPA feels that more and more Acts of this type will come forward to which colleges and universities will constantly be responding to cover this issue. Therefore, NASPA recommends that "Sexual Assault" be added to the Campus Safety/Student Right to Know Act.

J. Teleconferences

Within Region I, I'd like to have one teleconference per state. If you sign up for them before Sept. 1, the cost is \$800 for both, or \$495 for one.

I hope this information is helpful to you. I look forward to seeing you at the Retreat on Sebago Lake.

MISSION

The National Association of Student Personnel Administrators enriches the educational experience of all students by serving institutions of higher education through the Chief Student Affairs Officer and other professionals who seek an institutional perspective by providing leadership and opportunities for professional growth and interaction.

Goals (not listed in priority order)

- . Provide timely and cost effective professional development.

Strategies:

- . Improve information and research.

Strategies:

- . Facilitate the development of a positive campus environment.

Strategies:

. Increase our influence as an advocate for students in higher education.

Strategies:

. Promote cultural diversity in NASPA and in the profession.

Strategies:

. Improve the quality of career development, programs, services for NASPA members.

Strategies:

. Promote high standard of ethical practice

Strategies:

. Foster collaborative relationships with other organizations consistent with our mission.

Strategies:

. Increase non dues income revenue sources.

Strategies:

. Increase the number of institutional members.

Strategies:

. Increase the resources provided to NASPA regions.

Strategies:

NASPA REGION I ADVISORY BOARD
MEETING/RETREAT AGENDA
FRIDAY, SEPTEMBER 13, 1991

MORNING SESSION

1. Welcome
2. Evaluation of Work of Past Year:
 - a. Successes
 - b. Changes needed, or deletions of issues from our agenda
3. Small group meetings (Network Chairs, State Chairs, Members-at-Large, Division Chairs, etc.)
 - a. Successes, changes
 - b. Goal-setting
4. Small Group Reports
5. NASPA Goals and Strategies
6. Goals for the Year.....

AFTERNOON SESSION

Regional

1. Membership Update
2. State Director Reports
3. Network Reports
 - a. Disabilities?
4. Budget Update
 - a. Requests for Funding?
5. Conference Committee Update
6. Newsletter
7. Mid-Level Managers Institute - Joan
8. NEACUHO Conference, June 7-10, 1992
9. Regional Awards Update
10. Evaluational Survey of our Membership - (NEED Suggestions)

NASPA REGION I ADVISORY BOARD

Meeting Minutes

Friday, September 13, 1991

Bentley College

Attendance: Joyce McPhetres Maisel, Joan Lemoine, Hollie Ingraham, Bruce Baker, Andy Matthews, Trey Williams, Kathleen Yorkis, Tim Keefe, Larry Benedict, Paula Rooney, John King, Debi Lewis, Bill Geller, Gardner Tucker, Deb Hunter, Jack Warner, Gary Penfield, Arvin Lubetkin, Richard Hage, Karen Haskell, Kris Clarkson, Jim Rauker, Tarome Alford, Gary Derr, Joyce Hopson-King, Charles Pollock, Bob Minetti, Jack Kuszaj, Gina Toman

Not Attending: Melissa Ruff, Bernie Brown, Kris Clarkson, Delina Hickey

I. OPENING COMMENTS

Joyce thanked everyone for attending and explained that the day's activities would be a combination of retreat-like exercises in the morning and the regular Board meeting in the afternoon.

Introductions of new Board members were made: Charlie Pollock, Associate Dean for Enrollment Management at Western New England College as NASPA Region I's Enrollment Management Network Chair; and Gina Toman, Assistant Director of Student Activities at Colby College as Secretary/Treasurer, replacing Melissa Ruff who has recently begun graduate work in Boston. Melissa will be joining the Board as a Graduate Student Representative.

II. RETREAT EXERCISES

A. SUCCESSES/ACCOMPLISHMENTS

The entire Board brainstormed the following list of items which it views as successes/accomplishments achieved during the past year:

1. strengthened state organizations
2. increased membership
3. scholarship offerings
4. teleconferences and workshops offered
5. NEEDED Survey
6. \$100.00 network allocation
7. awards for Rising Star, Outstanding Graduate Student, and Outstanding New Professional
8. many networks/conferences
9. initiatives in the new professionals network
10. improved newsletter
11. increased interest in program presentations at regional conferences
12. full Advisory Board
13. funding guidelines
14. support within Advisory Board
15. "Put Our Money Where Our Mouths Are"
16. fun, enjoyable times together
17. faculty connections/positive feelings

18. CSAO gatherings
19. sponsorship of regional activities
20. national notice/recognition

B. CHANGES/DELETIONS

Joyce distributed the "NASPA Board of Directors Strategy Worksheet" to use as a guide while determining changes/goals. The group then determined the following items as such:

- improve relationships between new professionals and others;
- need to welcome, integrate, and bridge gaps

C. GROUP MEETINGS

The Board broke into three groups: State Directors, Networks, and "Others," to review their accomplishments during the past year and determine future goals. The following lists resulted.

1. State Directors
 - don't lose sight of all involved/affected by national goals
 - Massachusetts' communications have improved
 - review language of goals, so as to prevent loss of focus
2. Networks
 - grateful for region and specifically, the newsletter, the conference, its display area, joining as individuals, advocates on the board
 - fun and enjoyable
 - okay to "discuss and go"
 - would like to bring groups into mainstream
 - voices heard, good agendas
 - networks are linking
3. "Others"
 - Concerns:
 - needs of CSAOs
 - services for CSAOs
 - exclusion of CSAOs (i.e. conference committees)
 - Goals:
 - interest sessions
 - compare/share information
 - apply information to other areas
 - National Goals/Concerns:
 - money spent on conference
 - strategy for leadership

The group then compiled the following list of guidelines/principles as a way of re-defining the Board's identity and hopes for the future:

- work together by strengthening network links
- remember diversity of group membership
(i.e. seasoned professionals, new professionals, etc.)
and all of their needs
- inclusivity

- obtain/maintain a balance and spectrum of issues addressed at conferences to meet the needs of all in some way

Joyce explained that her hopes in completing these exercises include a reflection on the many accomplishments of the group and a look ahead to assure continued successes in the time remaining as a Board.

Paula Rooney suggested that Joyce present the results of these retreat activities at the regional conference in Newport as a reflection of what the region has accomplished and in what directions it is moving.

The following individuals agreed to determine ways in which their respective groups might work more effectively within the Board and the region. Please give this information to Joyce as soon as possible and prior to the regional conference in Newport.

- Andy Matthews - Networks**
- Joan Lemoine - State Directors**
- Larry Benedict - "Others"**

* * * * *

III. BOARD MEETING

A. MEMBERSHIP UPDATE

Gary distributed a chart reflecting NASPA's membership activity since November 1990. At the National conference, goals to increase institutional membership were met due to both regional and national conferences. Gary explained that membership goals for 1992-93 were initially low, but have been challenged to go higher. Specifically, it is hoped that 100 new members will result from the 1992 national conference to be held in Boston. The Board discussed this expectation and came to the conclusion that between 50-90 new members was a more realistic range. It was suggested that membership numbers resulting from the last national conference held in Boston be researched as a guide.

Gardner Tucker inquired about non-members in the region and how we might be in contact with them. Gary recently received a list of non-member institutions. Joyce suggested that these institutions be contacted.

Twenty-one institutions did not renew their membership. With the help of the State Directors, perhaps such schools can be contacted to discover their reasons for not renewing.

B. STATE DIRECTOR REPORTS

1. Rhode Island -- A brochure advertising an upcoming roundtable is complete. Discussion was shared.
2. New Hampshire -- Both teleconferences have been scheduled. "The Greek System: An Institutional Asset or Liability" will be shown at Plymouth State College (October 8, 1991) and "Understanding and Meeting the Needs of Gay, Lesbian, and Bisexual Students" will be shown at both New Hampshire College and Plymouth State (February 6, 1992). The State RA Conference will be held on February 8-9, 1992 at Nathaniel Hawthorne College.
3. Massachusetts -- An Advisory Board for the Commonwealth has been formed. Its goals include an increase in communications between NASPA members, and a directory for all members. The Board will be discussing the following: the significant number of NASPA members who have not participated in NASPA activities in some time, possibly due to budget restraints; the significant number of new professionals who find it difficult to become involved/a part of NASPA; and the possibilities of meeting in Newport and Cincinnati.
4. Maine -- The joint NASPA/ACPA organization, MASAP (Maine Association of Student Affairs Professionals), continues to successfully meet and work. The annual state conference: "Creating Opportunities in Challenging Times," will be held on October 24, 1991 at Colby College in conjunction with National Careers in Student Affairs Week. Marvalene Styles Hughes, past ACPA President and Vice President for Student Affairs at the University of Minnesota, is the keynote speaker. A reduced registration fee is offered for graduate students and three undergraduates from each institution are allowed to attend at no cost. The state is currently accepting nominations for the three NASPA awards. Thanks to Bill Geller who has arranged both teleconferences to be offered at no cost to participants.
5. Connecticut -- An Advisory Board has been formed. Entrenchment is a theme at all levels and at local institutions. A program on campus violence will be offered November 15 or 22 in Windsor. A conference will be offered at Eastern Connecticut in February. The recipients of all state awards have been determined.
6. Vermont -- October 18 is the date for RHD training. November 2 is the date for the RA Conference. Both are benefits of professional membership.

C. NETWORK REPORTS

1. NEEED -- The NEEED award was discussed; nominations are encouraged. Calls to increase participation are suggested. Letters will be sent to NEEED survey respondents encouraging conference involvement. A NEEED table will be set up at the Newport conference. The next year will be spent examining the award and all other new initiatives, as well as determining their effectiveness.

Dr. Melvin C. Terrell will be the opening speaker at the regional conference. He is currently the Vice President for Student Affairs and Associate Professor of Counselor Education at Northeastern Illinois University.

NEEED stationery and a logo will be developed. Tarome is coordinating volunteers for the conference; interested folks should see/talk with him.

2. Adult Learner -- Region I was quite active in the selection process to determine an exemplary adult learner program on the national level. The 53 programs submitted were narrowed down to 12. The winning program presenters will receive funds to attend the national conference in Cincinnati where their program will, of course, be presented.

Regionally, Barb Jacobi of the University of Maryland, has been busy with the on-going development of a survey which will assess the needs of the adult learner. This survey will be used at the national level as well.

At the regional conference, the traditional network luncheon will be held. Letters have been sent to network members encouraging their attendance and involvement at the conference.

3. Urban Institutions -- Within our region, institutions which might fall under the urban category were determined; 17 of 21 institutions responded to a recent survey. Survey analysis will be done at the regional conference network luncheon.

4. Small Colleges -- Issues such as retrenchment, staff recruitment, increased opportunities for student development (i.e. exchanges, co-sponsoring of regional events, institutional voting on national level), continue to be those looked at by the network. Suggestions for the network include a better use of Andy Matthews as a network link, increased cooperation from Mass., and identifying common interests.

5. New Professionals -- A meeting will be held in the near future. Welcoming new professionals at Newport will be discussed. Network members will present a workshop entitled "Captains and First Mates: The Senior Administrator and New Professional Relationship" on Tuesday, November 5 at 8:30 a.m. in Newport.

An RA Conference (RAAGS) will be held at Nathaniel Hawthorne College. This will be the first overnight conference for RAs in New Hampshire. "Unbeatable Repeatables," top-rated programs, will be chosen for presentation at future conferences.

Joan Kendall of the National network suggested the following as ways to improve NASPA for new professionals: early morning

coffee at National conference for new professionals, invite seasoned professionals to join; panels; and regional receptions at the national conference.

6. Gay, Lesbian and Bisexual Concerns -- A regional listing has been developed. It was proposed that either a publication be developed or an existing one be determined by NASPA as a place where opinions could be voiced and ideas shared. Discussion was held and the Board approved the motion that the FORUM be utilized in this way, as it seems an appropriate publication for such exchanges.

7. Community Colleges -- A survey to determine the benefits of NASPA programs, services, etc. will be distributed soon; more discussion will occur at the network meeting in Newport.

8. Enrollment Management -- This network is just getting off the ground, as it is a new national network.

9. Tim Keefe challenged all to submit NASPA awards nominations. EVERYONE PLEASE DO YOUR BEST TO SUBMIT NOMINATIONS!

10. Women - Beginning stages of monograph are being done. Jane Fried will serve as editor.

11. ACPA Liaison - State directors will be sending a letter regarding involvement. NASPA publicity is key.

12. Faculty -- Network is looking forward to the regional conference, as a faculty meeting is planned. Assistantships and internships for graduate students are on the rise.

13. CSAOs -- Dinner and a meeting will be held at the regional conference, as well as a roundtable. Chiefs and senior administrators will be invited.

D. BUDGET UPDATE

1. Gardner requested \$300.00 as seed money for the RAAGs program. All approved, no one opposed this funding request.

2. Hollie requested \$200.00 to be used for costs of "Flight," a theatrical group at an upcoming RA conference. All approved this funding request also.

E. CONFERENCE COMMITTEE UPDATE

*Conference information/brochure has been sent. A reminder card will follow on October 1.

*Network lunches will be only one hour on Tuesday. One sign per network per state will be provided.

*Tuesday, November 5, 7:30 a.m. -- Advisory Board Meeting

*State Directors meet Wednesday morning with state members

*State awards will be given at the recognition dinner Tuesday night

*Network coordinators who want tables in resource marketplace, see John.

F. *NEWSLETTER*

An information sheet will be distributed to the region with the hopes of gathering more information for and contributors to the newsletter. Deb's fax is 207-778-7247.

Established within each network will soon be a resource gallery: a specific book will be appointed to your network to read for professional growth. Suggestions should be sent to Deb or she will assign a book to your network. January 10, 1992 is the deadline.

G. *MID-LEVEL MANAGEMENT INSTITUTE*

Carmen Newberger, VP of Region 2, has asked us to co-sponsor a workshop at Vassar College in Poughkeepsie, NY. No money is involved . . . merely our assistance, in exchange for co-sponsorship. All were in favor of this project.

H. *NEACUHO (Regional ACUHO) will be held on the Orono campus on June 6-10, 1992.*

I. *EVALUATIONAL SURVEY OF OUR MEMBERSHIP*
(From NEEDED Sub-Committee meeting)

Joyce posed the following questions:

- New attendees: why here?
- Regular attendees: why not here? missed your attendance
- More to question: Why here? Choice between this and Ohio?

J. *NATIONAL NEWS*

Joyce reported the following from National:

1. New Professionals - no recognition at national, to be discussed in December
2. Community and Two Year Colleges Network - we have the autonomy to change the name
3. Disabilities Network - not officially approved, but the Regional Board approved the formation of a Disability Network for Region I

Joyce also informed the Board of an event held in Region 4W, specifically, a Native American Cultural Emersion Event. The event was a three-day event offering those in the region the opportunity to learn about and deal with cultural differences.

Joyce suggested that we keep the option of some sort of celebration like this in our minds for future use.

National awards were discussed and the Board was encouraged to nominate individuals in our region for such awards. Historically, Region I has been underrepresented at this level although there certainly are deserving individuals in our region. Please call in nominations by November 1 to the National Office!
Bruce Baker will coordinate for the region.

The next meeting of the Board will be Tuesday, November 5 at 7:30 a.m. in Newport, RI. At this time we will confirm the date for our January meeting . . . either Thursday, January 16 or Friday, the 17.

MARK YOUR CALENDARS!!

Joyce - Reminders:

Strategies and Goals by October 21

Andy, Joan and Larry

October 8 - Greeks Teleconference

November 1 - Awards Information

December 11 - 14 - National Board of Directors Mtg.

The Board felt it important to recognize Tom Aceto, who was recently appointed as the President of North Adams State College. Joyce will send him a plant and a year's membership to NASPA.

See you all at the regional conference!

NASPA Board of Directors Strategy Worksheet

Please identify five specific strategies that NASPA must implement in order to accomplish the listed goals.

STRATEGIES: HOW NASPA WILL ORGANIZE AND FOCUS RESOURCES AND ACTIONS TO MAXIMIZE ITS EFFECTIVENESS AND EFFICIENCY IN ACHIEVING THE GOALS.

Ask yourself, is the strategy feasible? something we should do? appropriate? collectively are they sufficient to accomplish the goal?

GOALS

Provide timely and cost effective professional development.

1. Provide more teleconferences.
2. Initiate regional staff exchange programs.
3. Promote regional collaboration with preparation programs.
4. Develop teams of people from each region to visit campuses.

Improve information and research.

1. Provide scholarships for research for NASPA Members.
2. Utilize modern technology (e.g. electronic mail: Bitnet) to establish discussion groups and release of information.
3. increase the section in the Journal on abstracts (the author can then be contacted directly for more info).
4. Provide opportunities for "practioners" to share their experiences in written material other than the Journal.
5. Support research of graduate and doctoral students
6. Initiate regional think tanks to study issues confronting Higher Education.

Facilitate the development of a positive campus environment.

1. Form coalitions with other higher education organizations to work with lobbyists who would influence State and local governments in such areas as financial aid and support of higher ed.
2. Develop standardize environmental assessment tests for by institutions.
3. Provide regional workshops which focus on indetifiable environmental issues.

Increase our influence as an advocate for students in higher education.

1. Continue to study the lives of students through various research techniques.
2. Use the attention of the public, and bring to the attention of the public, student issues.

3. Create opportunities for relationships between NASPA and state and federal governments.
4. Work in conjunction with other professional associations which advocate for students.

Promote cultural diversity in NASPA and in the profession.

1. Identify and nurture undergraduates from under-represented constituencies.
2. Develop scholarships to graduate school which NASPA underwrites (in exchange for ___years of employment, or a repay scholarship).
3. Recognize culturally diverse programs on NASPA campuses.
4. Acknowledge more fully the diversity that is already present in NASPA through our current publications.
5. Develop connections with traditionally Black schools.

Improve the quality of career development programs and services for NASPA members.

1. Develop workshops -- run by a team(s) of experts - to be given in each of the regions as drive-in professional development opportunities.
2. Coordinate with other student affairs-based organizations to produce a communication medium that describes current issues/events highlighted at National Conferences and/or in publications.
3. Sponsor regional opportunities for career development.

Promote high standards of ethical practice.

1. Provide more publications (like the involuntary termination booklet) which focus on particular areas of importance to ethical practice.
2. Provide more opportunities for case studies on situational leadership, management at both the regional and national conferences.
3. Review and revise standards of professional practice and both publish and distribute the information to the membership.
4. Promote collaborative relationships with graduate schools.

Foster collaborative relationships with other organizations consistent with our mission.

1. Network proactively with other student affairs and higher education organizations.
2. Plan joint conferences, workshops, seminars, teleconferences, celebrations, etc. with other organizations.
3. Through networks, begin to collaborate with organizations like ACPA (commissions).

Increase non-dues revenue sources.

1. Develop relationships with grant agencies (i.e. McArthur Foundation).
2. Establish the role of a national development officer.
3. Initiate fund-raising for scholarships.
4. Approach corporate America for funding sources.
5. Produce publications on current issues and sell them to the membership.
6. Set up a Regional consultant bureau with an established, reasonable fee. NASPA Regions would get 10% of the fees since they organize the project.

Increase the number of institutional members.

1. Work with CSAO's to highlight the benefits of Institutional membership.
2. Develop a marketing strategy to draw in those institutions which are not members.

Increase the resources provided to NASPA regions.

1. Provide handbooks for state directors.

Develop a greater sense of Boyer's concept of community and of Kuh's involving colleges tenents within the NASPA membership.

1. Provide opportunities for the voice of individuals to be heard.
2. Increase financial resources to networks.
3. Identify key issues in the profession - assign those issues to short term study groups (of network and non-network members) and have reports issued to the membership.
4. Bring various networks together within regions.
5. Continue to build an image of NASPA different from that of an "old boy" organization.

**NASPA REGION 1
ADVISORY BOARD MEETING
Newport, Rhode Island
Tuesday, November 5, 1991
7:30 a.m.**

A. REGIONAL

- √1. Budget Update
 Access of state funding
- √2. Membership Update
- √3. Target schools for institutional membership
- √4. Conference Committee Report
- √5. '92 Conference Chair Selection *Orin Hill*
- √6. New Professionals - Money for social in Cincinnati
- √7. Elections of new State Directors
- √8. Network Coordinator's Report
- √9. Graduate Preparation Programs

B. NATIONAL

- 1. Information for Regional Vice Presidents' Meeting in Washington, DC
- 2. Strategic Plan

R.K.D.
R.K.D.

**NASPA REGION I
ADVISORY BOARD MEETING MINUTES**

Newport, Rhode Island
Tuesday, November 5, 1991
7:30 a.m.

Attendance: Joyce McPhetres Maisel, Joan Apple Lemoine, Hollie Ingraham, Andy Matthews, Trey Williams, Paula Rooney, John King, Debi Lewis, Bill Geller, Gardiner Tucker, Tarome Alford, Dick Hage, Joyce Hopson-King, Arvin Lubetkin, Kris Clarkson, Jim Rauker, Jack Warner, Larry Benedict, Cherie Withrow, Bruce Baker, Deb Hunter, Kathleen Yorkis, Bernie Brown, Kathleen McCarthy, Tim Keefe, Carole Henry (for Del Hickey), Gina Toman

Not Attending: Delina Hickey, Gary Derr, Melissa Ruff, Charles Pollock, Karen Haskell, Jack Kuszaj, Gary Penfield

The meeting was called to order by Region I 's Vice President, Joyce McPhetres Maisel at approximately 7:35 a.m. She welcomed two new people to the Board meeting: Carole Henry, sitting in for Delina Hickey, and Kathleen McCarthy, the Disabilities Network Chair. Prior to the beginning of the meeting according to the agenda, Joyce explained her desired format of the Business Meeting to be held later that morning at 10:30 a.m. Specifically, she asked that State Directors and Network Coordinators give their reports at this meeting rather than during the Advisory Board Meeting. The Board approved the proposed formats of both meetings.

I. REGIONAL NEWS

A. Budget Update

1. Gina Toman reported the following budget updates:

As of November 1, 1991

National Fund	-	\$4,486.47
Regional Fund	-	\$13,340.77

She also informed the group that any requests for use of the \$300.00 state allocations should be directed to herself or to Joyce rather than the entire Board.

2. Debi Lewis reported that the latest newsletter costs are \$450.00.

B. Membership Update

Joyce explained that Gary Derr was unable to attend the conference and that he sends his regrets. She reported the following membership information from Gary: As of September 30, 1991, Region I has 35 associate affiliates, 1 faculty, 331 professional affiliates, 96 student affiliates, 108 voting delegates, 1 subscription for profit, and 1 subscription for non-profit, bringing the total to **573**. 16 institutions have not renewed their membership.

Joyce asked the Board to identify target schools for membership in their respective states. During the January meeting, a list of such institutions will be developed . . . these schools will then be contacted as we reach out to welcome and encourage their membership and participation.

C. Conference Committee Report

John King expressed his appreciation to the Board for their support with the conference. He reported a total of 240 individuals registered for the conference as of Tuesday morning.

John reported the location options for the '92 regional conference, specifically Connecticut and Vermont, with Hyannis, Massachusetts as a backup. The last conference held in CT was in 1984. A new Sheraton hotel has opened in Burlington, VT and is eager for our business. The group felt that especially during such rough economic times, conference costs are important to consider and a high level of participation is key. **It was suggested that all locations be researched with these considerations in mind prior to the January Board Meeting.**

John presented to the Board the recommendation of Eric Reidel as the '92 Conference Chair. All were in favor of this recommendation. Eric is the Vice President of Student Affairs at Bradford College in Haverhill, Massachusetts.

D. New Professionals Money

Gardiner Tucker requested \$175.00 to be used for a social for Region I's new professionals in Cincinnati at the national conference. All were in favor of this request.

E. Elections of new State Directors

Kathleen Yorkis reported that both Maine and New Hampshire have openings for new State Directors. At the State Meetings on Wednesday morning, nomination forms will be available for completion. Kathleen will also send nomination forms to members in both states - these forms will be due November 28. Elections will then be conducted through the mailings of ballots. The entire process should be completed by the end of January. Kathleen reported that an opening exists on the Nomination & Election Committee.

F. Network Coordinator's Report

Andy Matthews reported that as a result of his consultations with numerous Network Chairs, he discovered that overall, networks are operating appropriately. Although the suggestion was made

that Network Chairs meet more regularly as a group, it was also stated that there is no real need for this group to gather on a regular basis.

G. Graduate Preparation Programs

Joyce distributed a list of graduate preparation programs within the region for the Board's information.

H. National Awards

Bruce Baker reported that his committee met to determine prospective Region I nominees for national awards. Unfortunately, there will be no Region I nominations this year due to time constraints. However, Bruce suggested beginning the process for next year as soon as January, leaving plenty of time for the completion of a portfolio and complete package for each nominee. It was suggested that the Awards Committee take on this task and complete it annually, making it a regular January Board Meeting agenda item. The question was raised as to the best way(s) to determine nominees. Debi Lewis agreed to utilize the newsletter as a means of determining nominees. Joan Lemoine suggested that we research processes of determining nominees which have been successful elsewhere across the nation and perhaps incorporate some or all successful elements into our program.

I. Women's Network

Carole Henry reported for Delina Hickey that a network directory for women is in the making. A symposium for women is also being prepared; Mary Ellen Sailer is the contact person for this project.

J. Awards Banquet Format

It was suggested that the State Directors sit toward the front of the room during the Awards Banquet so as to assure efficiency and wise use of time when announcing and presenting state awards. It was also suggested to hold all applause until the end of the presentations, as well as to give only introductions vs. monologues of the winners.

K. NEEDED

Tarome passed around a bag of NEEDED buttons for the group to take. He then distributed certificates of appreciation to the following Board members: Joyce Hopson-King, Hollie Ingraham, Dick Hage, Joyce McPhetres Maisel, and Trey Williams.

L. Note of Appreciation

Joyce expressed her appreciation to the Networks which provided resource tables during the conference.

II. NATIONAL NEWS

A. Regional Vice Presidents' Meeting Information

Joyce asked the Board for items of discussion to be addressed by the Regional Vice Presidents at the national level. Concern was expressed about the editing of the NASPA Journal; it was suggested that the Regional Vice Presidents be utilized more in the process. The topic of national awards and the focus placed on candidate documentation (i.e. resume, vitae) vs. personal qualifications was raised. Perhaps the number of pages of a vitae should be limited?

B. Research Development Committee

Larry Benedict explained the concern across the United States surrounding rearrangements of student affairs and academic departments within institutions in the effort to save money. A case study approach will be taken to examine this issue further. Knowledge of any institutions which have reorganized in these or similar ways is encouraged for this study.

C. Strategic Planning

National NASPA continues to strategically plan for the future. Joyce distributed the current plan to several Board members; their feedback indicated no significant changes. The plan seems to serve as a tool for regional review and affirmation of values. Formal approval of the strategic plan will occur in December at the National meeting in Washington.

D. Other Details

Joyce explained that she would pass the gavel on to Joan at the Business Meeting although her term as Vice President doesn't formally end until March. She also explained that she would be reaffirming the values discussed by the Board at the September meeting at Bentley during the Awards Banquet.

Dick Hage announced the Second Annual Women's Leadership Conference to be held at Plymouth State College on November 23, 1991. All are welcome to attend the conference entitled "Some Leaders are Born Women."

E. Next Meeting

The Board decided to meet on **FRIDAY, JANUARY 17, 1992**, at Bentley College. The meeting is scheduled from 10:00 a.m. to 3:00 p.m. **PLEASE MARK YOUR CALENDARS!**

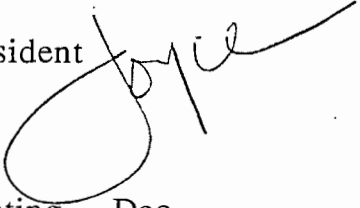
The meeting was adjourned at approximately 8:15 a.m.

Respectfully submitted,

Gina Toman
11-11-91

Happy Thanksgiving!!

TO: Region I Advisory Board

FROM: Joyce McPhetres Maisel - Region I Vice President 

DATE: December 23, 1991

RE: Information from NASPA National Board Meeting - Dec. 12-15, 1991

Please find below a summary of the National Board meeting discussions.

. NASPA will co-sponsor with NACUA (National Association of College and University Attorneys) a legal issues conference in Portland, Oregon in 1992.

. Journal Issues - Barbara Bender attended the Board Meeting to keep the Board apprised of issues.

President - Elect

Our own Paula Rooney, Region I and Jim Casswell, Region III, are the candidates for the President-Elect ballot. Congratulations, Paula!

Budget

As of October 1991, the NASPA portfolio increased in value by 12% 1992-93 budget proposed based on the following assumptions:

- no dues increase
- increase income of 1993 conference
- possible increase of conference fees

Regions will no longer pay for travel of NASPA President to regional conferences; registration fee will be waived.

President will attend Regional conference every other year.

The President or Exec. Director will attend each regional conference.

Proposed that \$30,000 be set aside for 7th anniversary celebration.

Membership

Highest ever. 51 institutional members dropped in December. (44 were dropped last year at this time). Retention rate of 95%. Seven institutions have been dropped in Region I.

Overall, Region I, is eight institutional members above our goal and four individual members below our goal.

National Awards and National Awards Banquet

A proposal is being submitted to the Selection and Awards Committee by the Regional Vice Presidents for a systematic change in the guidelines for the National Awards process.

Vice Presidents Meeting

Our regional concern is that our six new professionals are not recognized at the National Conference Awards Banquet. At our Vice Presidents discussion it was felt that we need to find a way to either honor one new professional or select one whose name will be submitted to receive the award in on behalf of all Region I New Professional Awards recipients. We'll talk more about this at our meeting.

Recommendation from Region IV-W that we change the Chief Student Affairs Officer title to Senior Student Affairs Officers because of the Native American about the use of Chief.

Selections and Awards

The following people were chosen for National Award:

President's Award:	Donald Swain
Scott Goodnight:	Don Adams
Fred Turner:	Tom Goodale

Outstanding Contribution to Literature or Research: John Schuh
Robert Schaeffer: Ester Lloyd-Jones and Ted Miller

Board Appointments:
Career Development and Professional Standards: Sandra Taylor
Membership Services: Jan Winniford

Three members at large:
Lee Wilcox
Alicia Chavez
Tony Ross

1992 Conference

Maya Angelou- Opening keynote; 93 interest sessions; lunch and learn; idea breaks; Dick Schultz - speaker; evening activities; affordable options.

Things are well underway - 1992 Conference Committee excited about upcoming conference.

Hotel Room Rates:

\$90 - \$99 (Single and double).
\$165 registration; \$55 grad students.
Pre-conference Costs:
3 hr \$50 \$30 (Student)
6 hr \$75 \$40 (Student)

Career Services Candidate costs \$25.

Strategic Plan

Mission and goals approved!!!! (attached)

Fraternity and Sorority Commission is established.

The Commission will look at the purpose, current status, and future of Fraternities and Sororities.

Questions/suggestions to Bernie Brown; he will share information with Joan Claar.

Statement on Addressing Bias Related Violence, Intimidation, and Harassment

Approved by Board. Statement will be printed up and sent to voting delegates. Information will be provided in Forum. (I have copies if you want it -- please let me know before the meeting if you want a copy.)

NASPA Foundation

NASPA foundation formed to support scholarly endeavors in NASPA and larger Student Affairs profession (Involving Colleges project most recent project),

Foundation Board has committed \$50,000 over next five years. Its goal is to build an endowment to support research and scholarly endeavors. The Board will more clearly define its purpose and goals and then establish an approach to fund-raising.

Community Colleges

Discussion centered on specific needs of Community Colleges. Communication, support, and sensitivity about needs of community colleges is important.

History Black Institutions (HBIs); American Indian Colleges

A resource listing all HBIs and American Indian Colleges has been prepared and will be available in D.C.

Institutional effectiveness, accreditation, registry, and CAS Standards and research/survey report is underway and is being sent to a random sample of members. The results will be presented to the Board in March with a recommendation regarding future NASPA directions on this issue.

Study of Senior Student Affairs Officers is underway. Larry Benedict and Karl Beeler are working with Randy Hyman to examine institutions where student affairs is perceived to be making a high quality contribution to the institution.

75th Anniversary Celebration - The Board agreed that the celebration should reflect initiatives that are underway as a part of the Strategic Plan. It was suggested that an article which reflects NASPA's history be included in the NASPA

Journal to celebrate and understand our past. A 75th NASPA logo will be developed.

Resolution on the Joint Statement on Rights and Freedoms of Students

Approved by the Board.

NASPA Journal

Report offered by Barbara Bender. NASPA Journal strong.

Teleconference on Gay, Lesbian, Bisexual Issues

Sites/States registered for Feb. 6, 1992 teleconference

Bridgewater State
Wheaton College
University of Maine-Farmington
New Hampshire College
University of New Hampshire
University of Vermont

Questions raised for future of teleconferences, topics for next year's conference brainstormed.

**NASPA REGION 1
ADVISORY BOARD MEETING MINUTES**

Bentley College
Thursday, January 16, 1992
10:00 a.m. - 3:00 p.m.

Attendance: Joyce McPhetres Maisel, Joan Lemoine, Karen Haskell, John King, Trey Williams, Kate McCarthy, Jim Rauker, Larry Benedict, Bernie Brown, Bob Minetti, Charlie Pollock, Bruce Baker, Tim Keefe, Gardiner Tucker, Andy Matthews, Bill Geller, Kathleen Yorkis, Kris Clarkson, Tarome Alford, Joyce Hopson-King, Deb Hunter, Arvin Lubetkin, Gina Toman

Not Attending: Gary Derr, Debi Lewis, Hollie Ingraham, Richard Hage, Melissa Ruff, Paula Rooney, Jack Kuszaj, Gary Penfield, Jack Warner, Delina Hickey, Cherie Withrow

A REGIONAL

1. Budget Update

The regional contingency fund currently consists of \$14,710.06. \$1,456.91 is the amount remaining in our national fund.

2. Membership Update

As of December 20, 1991, Region I's total membership equaled 594. From November 2 to December 2, 1991, 45 new individuals joined NASPA, 8 reinstated membership, 2 cancelled membership, 5 moved, and 3 new voting members were added. Items such as non-renewals and membership deletions most likely are a reflection of economic difficulties vs. a problem with NASPA.

3. State Director Reports

a. Rhode Island

The February 6 teleconference on gay, lesbian, and bisexual students will be held at Rhode Island College and is co-sponsored by NASPA and ACPA. A roundtable is planned for March. Rhode Island NASPA will be co-sponsoring a spring conference with ACPA. The Advisory Board currently consists of 10 members. Progress continues and the organization is establishing its niche nicely.

b. Maine

Bill Geller reported that the October conference at Colby was strong and successful. The Feb. 6 teleconference will be broadcast at Colby College. Prior to its viewing a brown bag discussion will be held. Relevant videotapes on various topics are available throughout the state. State elections are currently being held. The Advisory Council is undergoing some transition (new co-chairs). At the February meeting, a campus liaison will be established at each institution. This individual will help distribute information, motivate potential members, and spread the word about MASAP.

c. New Hampshire

The conference on women as leaders was a success. An RA conference will be held in February.

d. Connecticut

The state will be offering two teleconferences. The Feb. 6 teleconference will be broadcast at Eastern Connecticut State University. The teleconference about health will be held on Feb. 25 at Greater New Haven Technical College. A reception will be held for all membership in the spring.

e. Vermont

The November conference was a success with an attendance of about 50. The Feb. 6 teleconference will be held at Castleton State. Plans are being made for a spring meeting.

f. Massachusetts

The Advisory Board has made much progress. Mary Ellen Sailer of the Univ. of Massachusetts has agreed to serve as the MA Assistant Director. The Board had met twice and will meet again at Worcester State College on Wednesday, January 22. Three campuses in Massachusetts will broadcast the Feb. 6 teleconference: Bentley College, Wheaton College, and Bridgewater State College. A directory of Massachusetts NASPA members currently working in student affairs administration is being compiled. On February 25, 1992, a conference entitled "Challenges for Education in the 90's - Student Affairs and Enrollment Management" will be held at the College of the Holy Cross in Worcester, MA. This one day drive-in conference will cater to those individuals responsible for enrollment management within the institution. A meeting with the Massachusetts Secretary of Education, Dr. Piadad Robertson, is being planned. Consideration is being given to the co-sponsorship of a workshop on grants and outside funding resources.

4. Network Reports

a. Gay, Lesbian, and Bisexual Concerns

The program offered in Newport will also be offered at the national conference in Cincinnati. The book Beyond Tolerance is an excellent starting point for increasing awareness and education. Bill highly recommends this resource.

b. New Professionals

50 people signed up for this network at the Newport conference. The New Professionals Advisory Board will meet in February to prepare for the national conference. At the national conference, a network breakfast will be held, as well as a roundtable and newcomers' orientation. A mentor dinner will also be held. All Advisory Board members are invited to attend the Region 1 New Professionals Session.

c. Enrollment Management

This group will gather at the national conference. Charlie has spoken with those in our region who are interested in enrollment management. There is interest in looking at enrollment management models on various campuses. An

enrollment management bibliography will be compiled and may include a 2 page summary from some campuses as models.

d. Fraternities and Sororities

A commission at the national level has been started. It is Bernie's hope that this commission will deal with tough issues surrounding Greek life.

e. Research & Program Development Division

Accreditation teams are being formed.

f. Adult Learner

Region I has been active in the selection of a model adult commuter program. A compiled list of model programs is available and is a good resource for any institution.

Joyce Hopson-King passed a list around the room to be signed by anyone desiring a copy of this list.

g. NEEED

NEEED met during the past week and discussed ideas for a drive-in conference for members at which they could share information and skills. UNH will be the host for this conference in the fall of '93 if it does occur. Concern has been expressed for more assistance within the network for males of color. Joyce McPhetres Maisel expressed her gratitude to Tarome for all of NEEED's efforts and for his efforts to move the network in the right direction.

h. Disability

At the national level, NASPA has accepted a disability network! Kate will be looking for state representatives when the cue is given from national NASPA. A 3 hour pre-conference has also been accepted by national, as well as several workshops. Good work, Kate -- congratulations!

5. John King, Conference Chair

a. Newport Conference Final Report

John thanked all who helped with conference evaluations and shared several survey responses with the group. The following areas of concern were reflected in the survey responses:

--abstracts did not match presentations, some presentations were below levels of expectations, quality control and possible program tracking were suggested for the future

--the pre-conference on gay, lesbian, and bisexual students

--continued good work is needed on the disability network

--regarding programs, it was suggested that more seasoned administrators present vs. "first-timers" or that more feedback, guidance, and advice be given to new presenters

The Board discussed this topic at length. It was concluded that a stronger balance be sought between both seasoned professionals and new presenters, as both levels of presenters have much to offer. **Gardiner Tucker offered to send a copy of a program plan used by RAs at Plymouth State which may be distributed to new presenters as a helping tool.** In the future, a copy of the program

evaluation will be sent to presenters so individual feedback can be seen.

John reported that the conference generated \$5,750.00 and proposed that \$5,000.00 be kept for the '93 conference start-up fees. \$1,250.00 will be returned to the region and the conference will absorb \$1,730.00 for scholarships and program development costs. All were in favor of John's proposal.

b. 1993 Conference Site Report

John shared with the Board Eric Reidel's apologies for not being able to attend the meeting, as well as his wishes to all for a Happy New Year. Eric is in the process of selecting his conference committee for the '93 regional conference. The first meeting of this committee will be on January 30, 1992. John informed the group of several potential conference sites in the states of Connecticut, Massachusetts, and Vermont. The group discussed each location, their pros and cons. Items mentioned as considerations included site accessibility, visibility, costs, the national '93 conference to be held in Boston, and the possible membership impact on the state in which the conference is held. **John and his committee will continue to research our options and will make a decision soon.**

6. Summer Mid-Level Institute

Vassar College in Poughkeepsie, New York will be the host of a summer mid-level institute which is a cooperative effort of Regions I and II. The conference will be on Saturday, June 27 - Wednesday, July 1, 1992 and the registration fee is \$450.00. Application forms will be distributed to NASPA members early in February. Deadline for applications is March 1, 1992. The conference is entitled "Realities and Vision -- Personal, Professional, and Institutional" and promises to be inspiring and enjoyable. Michael McBrien is the contact person for Region I.

7. State Awards

Joan Lemoine passed out copies of a process for announcing and awarding state awards. The document reviews the awards, addresses funding for them, and lists a calendar of activities for 1992. The goal of this document is to clarify these important aspects of the state awards. Thank you, Joan!

8. '92 Summer Institute at UVM

Deb Hunter distributed copies of a proposal for NASPA Region I's co-sponsorship of a 1992 summer conference to be held at the University of Vermont. The goal of "The Troubled Academy" is to provide an opportunity for professionals to gather together to pool ideas and discuss various issues while utilizing the many resources within Region I. The Board discussed the proposal and all were in favor of co-sponsoring this conference, as well as granting \$500.00 to UVM as seed money. The conference will be held on June 11 - 12 and the registration fee is \$50.00 per person. UVM's graduate program in Higher

Education and Student Affairs Administration is the other co-sponsor. Thank you, Deb . . . we look forward to this summer gathering as a means of sharing and possibly recruiting new NASPA members.

9. State Director Elections

Kathleen Yorkis distributed copies of the Nominating Committee Report which outlined the nominations for the state directors in Maine and New Hampshire. Maine nominees are Craig Hutchinson and Andrew Matthews; ballots are due January 27, 1992. New Hampshire's nominees are Timothy Keefe and Kenneth Smith; ballots are due January 17, 1992. Kathleen expressed her appreciation to Jim Rauker and Arvin Lubetkin for their assistance in the entire election process which continues.

10. Newsletter

Joyce McPhetres reported for Debi Lewis that the newsletter should reach members by February 1, 1992. In it, Deb plans to include a reading list, news from national, two feature articles, an advisory board meeting capsule, a thank you from Joyce to the region, and a variety of other items within the twelve pages. At the Newport conference, seven people indicated interest in assisting Deb with the newsletter. Two people will be helping her immediately, the names of whom will be announced. **Joan Lemoine's new board will vote on a deadlines for future newsletters; Deb will contact Joan regarding these decisions.**

II. NATIONAL

1. Cincinnati Conference '92

Joyce McPhetres reminded the Board of the conference and asked if all had received their registration materials. Concern was expressed regarding network planning for various events at the conference. **Joyce will take this concern to the national board meeting,** reiterating the fact that national NASPA should certainly be doing what is being done by the individual regions (i.e. simple network meetings). Joyce informed the group that the Region I Suite is in the Omni Hotel.

2. National President-Elect

Watch your mailboxes for the NASPA national president ballots which should be arriving soon. *Congratulations to our own **Paula Rooney** who is one of the two nominees!* Joyce reminded the Board to vote its conscious and mind. Best wishes, Paula!

3. National Awards

Joyce shared the discussion held and decision made at the national board meeting in Washington, D.C. in December '91 concerning national awards. To provide equal opportunities for all nominees, a "packet" of various documents will be required from each nominee. The packet will include items like letters of recommendation, resume/vitae, etc. All packets will hold the same

information to assure consistency and efficiency, especially when being reviewed by selection committees.

4. **National Awards - New Professionals**

Although our region chooses six new professionals as award winners, only one will be announced at the national conference. Recognition will be given at the regional level and one winner will be chosen to represent all six nationally. This change will go into effect next year.

5. **CSAOs**

Joyce shared with the Board the concern of Suzanne Gordon of Region 4 West regarding the use of the word "chief" in the acronym CSAO. A number of Indian professionals find this use inappropriate and insensitive. The Board discussed this concept and its desire to honor a culture vs. use derogatory terminology. **Andy Matthews agreed to speak with Ted Mitchell on the Orono campus for some guidance and understanding surrounding this issue**, realizing that this information will not make a decision for the Board regarding the use of the word "chief." **Andy will also speak with Suzanne to discover additional individuals she suggests we talk with to gain greater understanding and knowledge.**

6. **75th Anniversary Celebration**

The 1993 national conference in Boston will celebrate NASPA's 75th anniversary! Barbara Bender, Editor of the NASPA Journal, has agreed to consider providing a historical perspective through the publication as a means of celebrating this time. Additional celebration planning will be left to Larry Moneta, the Conference Chair, with budgetary limitations in mind, of course.

7. **Teleconference on Gay, Lesbian, and Bisexual Students - Feb. 6**

At least one broadcast will be shown in each state within Region I -- great! Kathleen Yorkis suggested that the concept of teleconferences be reviewed in the future; specifically, its effectiveness, the high cost, the low level of interaction, and possible invitations to faculty.

8. **Wayne Carlisle**

Joyce informed the group of the recent death of Wayne Carlisle, the Director of Placement and Career Services at Wichita State University. Wayne was an active and supportive NASPA colleague for many years. **The group entrusted Joyce with the responsibility of sending a memorial fund in honor of Mr. Carlisle.**

9. **Strategic Plan**

According to Joyce, national has approved the strategic plan which has long been underway. The plan's strategies continue to comprise its core and serve as a guide to the nation's individual regions.

10. **Regional VPs Agenda**

Joyce shared with the Board items which were discussed at the Regional Vice-Presidents meeting held in Washington, D.C. in December. Items included:

- a. Economic impact on individual and institutional memberships

- b. Awards banquet at national conference
- c. Placement issues at national conference
- d. New Board member orientation
- e. Plan for improving orientation for new regional Vice-Presidents
- f. Extent of liability of regional Vice-Presidents and others in signing contracts (i.e. conference)
- g. Status of Networks
- h. Proposal for a NASPA publication which publishes "voices" of the membership

Joyce also shared a concern brought to her by a graduate student who felt that particular professional organizations were discriminating against potential live-in employees who prefer roommates of the same gender. Joyce explained that not all of the VPs agreed that this was a concern. The Board discussed the topic and the consensus was that NASPA should not decide requirements for institutions as they interview potential employees. NASPA can offer guidelines and suggestions while providing an environment conducive for learning, but there are not binding requirements around such issues (as mentioned above) for member institutions. Joyce asked that the Board just keep this topic in mind.

11. Other Items . . .

a. Massachusetts Drive-In

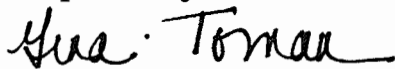
Kathleen Yorkis reported that Massachusetts plans to hold a 1/2 day drive-in with Dan Cheever as a guest speaker. This event will be discussed further at the January 22 meeting. She requested \$300.00 for conference costs, with the understanding that any extra will be returned to NASPA. All were in favor of the request. This will be Massachusetts' first attempt at a drive-in conference. A copy of the conference brochure will be sent to all state directors as an invitation to all Region I NASPA members.

b. Joyce's Thank You

Joyce explained the transition to take place between she and Joan at the national conference. She continued to express her sincere appreciation to the Board for their commitment and hard work throughout the last two years. She thanked the group for their support and energy and explained that her experience as Region I's Vice President was both positive and enjoyable.

The meeting was adjourned at approximately 2:50 p.m. by Vice President Joyce McPhetres Maisel.

Respectfully submitted,



Gina Toman

NASPA Region I Secretary/Treasurer

1-22-92

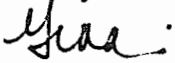
Dear Advisory Board Members,

Greetings from Maine!

I'd like to add a few words to the minutes in closing as an expression of my gratitude to each of you. Thank you for the opportunity to be a part of your very special group during the time I served as Secretary/Treasurer of Region I. Prior to my meeting all of you collectively as a Board, I had heard Joyce (many times!) speak highly of you and the work you accomplish(ed) for NASPA and for higher education in general. I was fortunate to see for myself just who and what she was speaking of; all of you are unique individuals who bring much to NASPA and to our profession! Thank you for sharing your professionalism and energy -- I have learned a great deal from my time with you and, due to this experience; I have added several mentors to my list!

Warm wishes to each of you; I look forward to seeing you and working with you in the future.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gina".

Gina Toman

NASPA REGION I ADVISORY BOARD

ORIENTATION MEETING MINUTES

BENTLEY COLLEGE

MAY 15, 1992

In Attendance:

Joan Apple Lemoine
Joyce McPhetres
Stuart Brown
Craig Hutchinson
Ken Smith
Mark Nahorney
Shirley Williams
Charlie Pollack
Kate McCarthy

Vice President
Past Vice President
Secretary/Treasurer
Maine State Director
NH State Director
Urban Institution Network
NEED Network
Enrollment Management Network
Disability Concerns Network

The meeting commenced at 9:00 a.m. with introductions. Region I Advisory Board manuals were distributed and Joan gave a general overview of the Advisory Board's function. She also described how the Advisory Board is appointed by the current Vice President.

Advisory Board Manual

Joan described how the State Directors should organize an Advisory Board for their respective state. She asked each State Director to try to make their board diverse--in gender, ethnicity, type of institution, etc.

Conference Committee

Separate from the Advisory Board. They plan the annual conference. Time is usually set aside at the last breakfast for state meetings; to get feedback from state members. There is also time for the Network meetings.

Newsletter

Deadlines usually follow the Advisory Bd. meetings. If you know anyone who would be interested in the newsletter have them contact Debi Lewis. She would like to have reports in each issue from the State Directors and Network chairs. If anyone has any ideas for the newsletter, have them call Debi.

Nominating Committee

The chair will be soliciting nominations from the Advisory Bd. later in the yr.

National Appointments

Region I has representatives that meet with their regional counterparts.

Networks

Each Network is part of a National Network. Would be helpful if each state has a network rep. Would be helpful when selecting a new Network chair.

Awards

The State Directors solicit and identify award recipients for their state. This information is communicated to the Regional Awards Coordinator. This year each state winner will vie for one Regional Award. This Regional winner will then vie with winners from other regions for the national award.

Shirley Williams said that the NEED award was not in the Advisory Board manual and that she would write something up for the next edition.

At this point it was mentioned that the Call for Programs for the Fall Conf. will be sent out. Programs should try to encompass all Networks.

Budgets

The fiscal year is July 1st-June 30th. Region I has two budgets. National budget is based on membership and will be approximately \$6000, Regional budget is based, primarily, on income from past and future annual conferences. Budget for this year is approximately \$13,500. Most of the Regional budget is carried over to the following year. Stuart Brown will be the conduit for State Directors and Network chairs in processing monetary requests. State Directors are given \$300 per year and Network chairs are given \$100. They can spend this money as they please. If any State Director or Network chair wants more money those requests must come to the Advisory Board for consideration.

Ken Smith asked if there is any carryover from previous years. Joan said there is not.

Miscellaneous

- Joyce said the Networks should not rely on National Coordinator, but initiate programs at the Regional level. She said sometimes it is hard to maintain contact with the national representative. It depends on the national person and varies from Network to Network.

Andy Matthews is the Regional Network Coordinator and is a good resource person for the Regional Network people to know.

- Joan stated that at the National Board meetings the Vice Presidents make presentations and give input to the national officers. She stated the other Vice Presidents also meet to share ideas.

- What happens at Region I Advisory Board meetings?

-State Director, Network & Committee updates

-Requests for funding

-Find out what's happening in the Region

-Other issues

The meetings are a good support system

Shirley asked if Network minutes should be sent to Joan? Joan said she would like a copy and also to send a copy to Andy Matthews.

- Advisory Board members don't need to contact Joan to add agenda items since State Directors and Networks have time set aside at the meeting. If you can't make a meeting or you are sending a representative please contact Joan ahead of time.

The meeting ended at 9:40 a.m.

NASPA REGION I ADVISORY BOARD

SPRING BOARD MEETING MINUTES

BENTLEY COLLEGE

MAY 15, 1992

In Attendance:

Joan Apple Lemoine
Joyce McPhetres
Stuart Brown
Arv Lubetkin
Craig Hutchinson
Kathleen Yorkis
Ken Smith
Kris Clarkson
Mark Nahorney
Shirley Williams
Charlie Pollack
Kate McCarthy
Anne Downes
Joyce Hopson-King
Bill Geller
Jack Warner
Andy Matthews
Tarome Alford
Larry Benedict

Vice President
Past Vice President
Secretary/Treasurer
CT State Director
Maine State Director
MA State Director
NH State Director
VT State Director
Urban Institution Network
NEEED Network
Enrollment Management Network
Disability Concerns Network
Women's Network
Adult Learner's/Commuter Network
Gay, Lesbian & Bisexual Network
Community College Network
Network Coordinator
Nomination/Election Coordinator
Rep. to Division of Research & Prog. Dev.

The meeting commenced at 10:30 a.m. with introductions.

Review of National Conference

Joan asked if anyone had comments about the NASPA National Conference.

- Have the Network socials earlier in the Conference rather than later.
- There were conflicts for people with multi-Network interests.
- The National planning committee might not be aware of Network concerns. There is also no one from the Networks on this committee.
- The Region I hospitality suite received very positive remarks.
- Sessions were running out of handouts.
- The committee should try to get more vendors who are people of color that own their own business.

Bill Geller: How will Networks be incorporated into the call for programs for future conferences? He believes Networks should be able to endorse sessions. Joan asked Bill to call the National Network coordinator to express his views.

Charlie Pollack: Suggested a listing in the back of the conference booklet that lists the sessions that correspond to the various Networks.

Budget Report

Joan explained there are two budgets for Region I. The first is from the National Office. The amount is based on membership and is approximately \$6000.00 for this fiscal year (July 1-June 30).

The second budget is the Regional budget. Most of these funds are from profits from past Regional Conferences. If we figure a profit of \$1,500.00 from this Fall's Conference then our Regional budget for this fiscal year should be approximately \$13,500.00. The Draft budget, reflecting an anticipated \$1,500.00 income from the '92 Regional Conference, was accepted.

Joan asked if we should budget money for drive-in conferences, etc.? The consensus was members should come to the Board for requests.

Joan then brought up the subject of possibly having the Conference Committee feed some of their profit into the Regional budget, but it was felt that Conference income cannot be guaranteed and we should allow to Conference Committee to operate without the burden of creating a profit.

Some of the St. Directors asked about carrying over income from one fiscal yr. to the next. Joan stated monies can be funneled through the Reg. Treasurer if you can't set up your own State account thru your institution. The Regional account accumulates whereas the National account closes at the end of the yr.

Membership Report

Gary Derr couldn't be at the meeting; Joan handed out his report. Gary is in charge of membership brochures and acquiring labels. A requisition form was attached to his report. There was also a summary of *Membership Actions* handed out.

State Directors Report

CT: We haven't done much since the National Conference.

MA: •pleased with our first Drive-In workshop in February--34 people attended. We joined with the Enrollment Management Network. Brought together Student Affairs and Enrollment Management people for 1/2 day discussion. Had participants from RI and NH.
•Wednesday, June 24th we are planning a one day seminar on "The Off-Campus Incident" at Bentley College, in conjunction with the Urban Network.
•MA Advisory Board will meet in early June.
•Planning a grant writing workshop for August.

VT: •Having our spring meeting on May 27th in Middlebury. Will be presenting a program, which is open to everyone in the Region, entitled "Hate Speech: Posture or Policy?" Paul Lewis, Assoc. Prof. of English at Boston College will be the keynote speaker. He is asking for a \$500.00 honorarium. The State Board would like to the Regional Board pay \$250.00 of this amount.

Larry Benedict made a motion, which was seconded by Arv Lubetkin, to this effect. The motion passed unanimously.

•Will also be voting in a new slate of officers for the Executive Board for the VT C.P.A., at which time a constitutional change has been proposed to elect the NASPA State Director.

NH: •Deans met to discuss common issues such as violence on campus, community service, downsizing, ADA and alcoholism.
•Submitted a grant proposal of \$600,000.00 to aid NH schools. We should hear soon on this.
•Planning to do a post-commencement survey
•Looking to Regional Conference as part of staff development. Would like more Greek Life workshops at Regional Conference.

RI: Working with RI ACPA

At this point Joyce Hopson-King spoke about a retreat sponsored by the CT State University system for people of color. Over 140 people attended the weekend program. It was a chance for personal reflection, personal development, and to look at issues affecting institutions.

ME: •Working on a membership brochure
•Working on a state conference for the end of Oct. focusing on new professionals.
•Putting together a listing of educational videos
•Ninety people attended the February Teleconference.

Networks Report

Comm. Colleges:

- The Network would prefer to be called the *Two Year College Network*. This would take into consideration other two year institutions, such as Technical Schools, that are not Community Colleges. Warner will be making this proposal to the National Network Coordinator.
- A May 1st workshop by Deb Hunter was held and was quite successful. The program dealt with lessons on the Involving Colleges study at two year colleges. It also included breakout sessions.

Gay, Lesbian & Bisexual:

- Handed out national newsletter.
- Most of our work is done by phone.
- We are trying to get more resource people in the Region.

Adult Learner:

- Had a good meeting at the National Conference. We discussed what a Network does.
- Looking at Regional Network members as resource people to further develop the Network.
- Created a survey for distribution to each Regional Chair. The survey was well-received by people in the Network.
- Joyce asked if each state could identify someone as a contact person.

Enrollment Management:

Charlie Pollack first asked about the term "Chief." Is there a procedure for this? Andy Matthews sent an article to Debi Lewis for the newsletter about the issue.

- The Network put out a survey to people interested in Enrollment Management. Was interest in a one-day Drive-In conference. Some of the topics of interest were *customer service* and *doing with less*. Charlie talked about having NOEL/LEVITZ come in to produce a 1/2 day workshop. They would charge a \$500.00 fee. Registration would produce half of this. Charlie requested \$200.00 seed money to support this program.

There was general agreement that this is an excellent idea. Charlie is looking at the early October, possibly in the greater Bentley College area. Larry Benedict said to go with the big names to attract participants. Andy Matthews said customer service is a very appropriate topic. **A motion, which was seconded, was made to provide the \$200.00 in seed money. The motion passed unanimously.**

Disability:

- Have state representatives from CT, ME, & RI.
- Sending out a membership information form.
- Looking at joint programs at the regional and national level.
- Working on a newsletter.

NEEED:

- Looking at the creation of a program resource file on programs on diversity. Would take them from the NEEED award nominees.
- Looking for support from the Advisory Board, if needed, for a Pre-Conf. program. Would be a good recruitment tool for new members. The break even point is 20-30 participants.

Tarome mentioned that the Conf. Committee is in support of this program.

The Network is seeking \$350.00. **A motion, which was seconded, was made to this effect. The motion passed unanimously.**

- We have done a survey of all professionals of color about NASPA. Other Regions have now done this. In addition, all other Regions are now exploring the idea for their own NEEED award.

Urban Institutions:

Will be working with Massachusetts on the Off-Campus program.

Women:

Planning to contact a former colleague who is writing a book on women's experiences on college campuses. Will try to do something with her.

Networks not represented: Greek, Small Colleges, New Professionals and ACPA Liaison.

Andy Matthews, the Regional Network Coordinator, spoke about his role. He spoke about the document, "The Establishment and Dissolution of NASPA Networks", that was approved by the NASPA Board of Directors. The document outlined the *Purpose of Networks, Membership, Recognition, Fiscal Support, Expectations, and Assessment*. One of the main points was that Networks will be approved for a period of five years.

Divisions Report

Larry Benedict spoke about the Annual Salary Survey and Dissertation of the Year Award which is done annually. They are also looking at institutions that do some sort of assessment in Student Affairs as part of their ongoing business, and that feeds back to the institution in order to improve the quality of Student Affairs and the institution. Larry asked if anyone knew of schools that fit this description to let him know.

Another issue concerned people on regional accreditation committees that don't have Student Affairs backgrounds. The Division is trying to ascertain if this is a problem.

Lastly, he said the NASPA Journal is looking for articles.

Joan talked about the salary survey from NASPA. She wanted to know if Region I should invest money in purchasing survey results. There wasn't much interest in purchasing this information.

Summer Institute Report

Information about the summer institute--"*The Troubled Academy*", that will be taking place in Burlington, Vermont from June 11-12. Joyce McPhetres spoke about the types of issues to be addressed especially in light of the Rodney King verdict.

Mid-Level Institute Report

An agenda and list of attendees of the Mid-Level Institute was handed out.

Regional Conference Report

Call for Programs has gone out. Tarome described some of the Pre-Conference programs, keynote speakers and that the Portland Museum of Art might be a possible reception site. Overall, things are progressing smoothly.

National Business: Salary Survey Report

(see Liaisons Report)

National Business: Awards Report

Joan asked if people knew of anyone who should be nominated for the Outstanding Contribution to Higher Education award from the Region.

National Business: 1993-94 Board Appointments Report

Paula Rooney will be appointing: Journal Editor, Monograph Editor, 2 At-Large, Network Coord., Networks (GLBC, A & C, CC & NP), Chair for Research and Program Development. If anyone has any suggestions, please notify Joan.

At this point there was a discussion on extending voting privileges at the national level to non-institutional members. The new proposal would allow all affiliates and voting delegates in NASPA to vote for the President position only. This would increase the voting numbers to approximately 3200, and would be a way for NASPA to be responsive to its membership. A potential roadblock to getting this passed is that only voting delegates vote on rule changes and they might not want their power diluted.

Larry Benedict: **Made a motion for Joan Apple Lemoine to express Region I's support for the proposal at the National NASPA Board meeting, and then to communicate this support to the Regional membership. The motion was seconded.**

Discussion on motion: It was brought up that all members should have rights, but being a voting delegate is the one benefit of institutional membership. By opening up the voting process this would be negated. In addition, small and large institutions have the same voting power. Small school's power would be eroded if the proposal was passed. Another thought was that there should be other reasons why schools are institutional members than just having voting privileges.

A vote was taken on the motion and it was passed unanimously.

One other point related to the proposal: The Business meeting at the National Conference is held during programs. This reinforces the idea of an exclusive "club" which does not reflect the rest of the membership.

1992-93 Planning: Goals From Each Board Member:

CT: (see handout)
•Use State Advisory Board better

MA: •Maintain and continue to meet with State Advisory Board
•Continue sponsorship of workshops--3 possible
•Emphasize State awards

ME: (see handout)

NH: (see handout)

VT: (see handout)

Urban Institutions: •Pull off 6/24/92 workshop
•Learn more about my Network

Comm. Colleges (see handout)

Gay, Lesbian... (see handout)

NEEED: (see handout)

Adult Learner: •Further develop survey, distribute, evaluate and implement it
•Continued participation on Regional Advisory Board
•Not missing Newsletter deadlines
•Encourage people to participate in Regional and National Conferences

Enrollment Mgt.: (see handout)

Disability: (see handout)

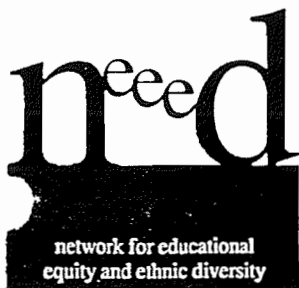
Women: Will have goals at the next meeting

Joan's Goals: (see handout)

Before the meeting was adjourned Joan announced there will be a Teleconference on Sexual Harassment during the second week of November.

Meeting was adjourned at 3:00 p.m.

5/15/92 mtg



NASPA REGION I

PROPOSAL FOR SUPPORT

On March 13, 1992 NEEED received a commitment from the Conference Committee for the inclusion of a second Pre-Conference program to be conducted at the Fall Conference. This program, co-sponsored by NEEED, will be targeted for People-of-Color within the region who aspire to mid-level and senior Student Affairs positions. Major topics will include coalition building, leadership, power, professional development, career ladders, self presentation and behavior essential for success. Facilitators will be Professionals-of-Color who have achieved these positions and wish to share their experience with a new generation of professionals.

NEEED is requesting two kinds of support from the Advisory Board. Our goal is to keep the cost for participants as low as possible so it is accessible to a large number of professionals. To do this, we must receive financial support to pay for travel and expenses for the speakers. We have submitted a request to the Chair of the national NEEED for \$500. This amount should easily cover those speaker costs. It is unlikely that we will receive that full amount. Therefore, we are requesting 1) a financial contribution from the Advisory Board to insure that we can meet speaker costs, and 2) an advance of the full amount needed since payment from the National Network comes in the form of reimbursement.

Our recommendation to the Conference Committee will be a registration fee of \$50.00/person which will cover meeting room and break costs and will allow for printing and possibly a small amount for speakers. NEEED will be sending letters to all Senior Student Affairs officers in the region encouraging them to support, through time and resources, the Professionals-of-Color on their staff.

We know that a project like this is new for the region and feel that it is an idea who's time has come. Realistically, we cannot carry out the task without financial support from the Advisory Board and the National Network. Any assistance you can provide us will greatly contribute to the success of the program. Thank you.

Synopsis - This is an attempt by NASPA to clarify purpose and establishment/dissolution of networks. Report @ 6/1 m/z

THE ESTABLISHMENT AND DISSOLUTION OF NASPA NETWORKS

Approved by the Board of Directors March 26, 1992

Background

In March 1989, the NASPA Board of Directors approved a proposal which resulted in the restructuring of task forces, networks, and advisory groups. Networks were established to allow more opportunities for membership involvement. They were expected to provide opportunities for professionals with similar interest to explore topics for discussion and debate, programming ideas, and to focus discussion issues for the consideration of the Board of Directors. Several existing networks were continued and several of the existing task forces were changed to networks. At that time, the Board approved the following networks:

- Adult Learner/Commuter Students
- Community Colleges
- Ethnic Minorities
- Fraternities & Sororities
- Gay, Lesbian, & Bisexual Concerns
- New Professionals
- Small Colleges & Universities
- Urban College & Universities
- Women in Student Affairs

Subsequently, the name of the Ethnic Minorities Network was changed to the Network for Educational Equity & Ethnic Diversity. In Spring 1991, the Enrollment Management Network was established and in December 1991 the Board approved the establishment of a network for persons interested in disability concerns.

Network participation is open to any recognized NASPA member. Members can concurrently participate in more than one network and are able to designate up to two networks of interest on their annual membership renewal. This enables the networks to develop a data base supported by the NASPA office.

Annually, each network has been allocated \$750.00 to support its communications efforts. Additional funds are available for special one-time programs. Application for the additional funds is through the Member at-Large on the Board of Directors responsible for the network coordination.

National network coordinators are selected for a two year term and regional network coordinators are appointed by the regional Vice Presidents.

After several years of operation, it is appropriate for NASPA to further clarify how new networks may be established, what support

Establishment and Dissolution of NASPA Networks

networks should expect to receive, and how networks whose topic or area is no longer timely or of significance may be disbanded. The following statement was approved by the Board of Directors in March 1992.

I. Purpose of Networks

NASPA networks are groups of NASPA members who come together to pursue a specific common interest or goal that is consistent with and supportive of the NASPA mission.

The goals of the networks are:

1. Provide opportunities for members with specialized interests to establish professional contacts and interaction with others having similar interests;
2. Provide a vehicle to stimulate educational programs about specific issues or concerns;
3. Provide a means for addressing issues on specific concerns of the profession within a group of professionals having a special interest in the field.

II. Membership

All members of NASPA are eligible to participate in one or more networks. A national coordinator for each network shall be appointed by the NASPA President for a two year term. Special consideration shall be given to currently active members of any existing network. Each regional Vice President may appoint a regional coordinator for each network. A member of the NASPA Board of Directors shall be appointed to coordinate networks and serve as a liaison with the Board.

III. Recognition

When a group of NASPA members identify a common professional interest related to their activities in student affairs administration, they may seek recognition as a network. The procedure for recognition will be as follows:

1. Submit a petition to the Board liaison containing the signatures of 100 NASPA members as evidence of sufficient cross-regional interest and support for the proposed network. The petition should cite the membership to be served, network activities anticipated, and a statement defining how the goals of NASPA will be served by this network. The petition should be

Establishment and Dissolution of NASPA Networks

submitted to the Board liaison at least six weeks in advance of a regularly scheduled meeting of the Board of Directors.

2. The Board liaison will review the petition and forward it to the Executive Committee of the Board which will place it on the Board agenda or return it to the Board liaison with recommendations for further review and documentation.

3. The Board will consider the issue of recognition at one meeting and a final determination will be made at the next meeting. If recognition is granted, the NASPA President will appoint a national network coordinator and regional Vice Presidents will be requested to consider appointments of regional coordinators. Regional Vice Presidents and their respective advisory boards shall retain the prerogative of determining the extent to which a particular network will be implemented within their region.

Once the Board has approved and titled a network, recognition shall extend for a period of five years. The network will be listed on membership applications, invoices, and other appropriate publications as supplies are replenished or revised.

Approved networks as of March 1992 are as follows:

1. Adult Learner/Commuter Students
2. Community Colleges
3. Disability Concerns
4. Educational Equity & Ethnic Diversity
5. Enrollment Management
6. Fraternities & Sororities
7. Gay, Lesbian, & Bisexual Concerns
8. New Professionals
9. Small Colleges & Universities
10. Urban Colleges & Universities
11. Women in Student Affairs

IV. Fiscal Support

Each year, the Board will approve an allocation in support of the network budget. The network liaison to the Board, in consultation with network coordinators, shall develop a network budget for consideration by the Board. The Board liaison will consider a special funding request for projects or activities and may be able to suggest other potential funding sources. Any external fund raising by networks must have prior authorization by the Board of Directors.

Establishment and Dissolution of NASPA Networks

V. Expectations

It is expected that networks will convene interested members annually at the national conference. Regions may also wish to schedule meeting times at the regional conferences. Networks may propose and sponsor sessions at the annual conference according to the guidelines established annually by the conference planning committee. NASPA leadership will consult the network chairs in the consideration of issues or activities related to one or more of the networks. For example, the Network for Educational Equity & Ethnic Diversity assisted the Board in the development of the statement on racial harassment and the Network on Gay, Lesbian, & Bisexual Concerns assisted with the identification of panelists and resources for the teleconference.

Networks may from time to time organize program sessions or workshops, develop bibliographies or resource materials, and encourage their members to submit articles to NASPA's regional newsletters, Forum, monograph board, or NASPA Journal editorial board. Networks may propose policy positions for consideration by the association leadership, but do not have the authority to speak on behalf of or use the association name without the express approval of the Board of Directors.

V. Assessment

Each network shall develop initial goals statements which may be amended annually. Within the five year recognition cycle, the network coordinators shall be required to provide periodic status reports to the Board liaison. During the last year of the recognition cycle, the national coordinator shall provide the Board with a detailed summary of network activities, achievements, the level of member involvement, and a recommendation regarding the continued recognition of the network for an additional five year period.

Western Connecticut State University
181 White Street, Danbury CT 06810
203-797-4392

MEMORANDUM

To : Advisory Board Members

From: Joan Apple Lemoine
Region I Vice-President

Date: July 31, 1992

Subj: Updates



Seems like I've been conducting a lot of NASPA business this summer. Let me take this opportunity to update you on a few items:

1. National Board meeting. See attached for a report of discussion items and action.
2. Membership Workshop (June 26-27)
Gary Derr and I attended a membership workshop in Washington. An extensive agenda provided much information and time to brainstorm ideas for recruiting and retaining members. Gary will report on this at our September meeting.
3. Region I and II Mid Level Professional Institute (June 27-July 1)
Our region was well represented at the first (annual) Institute, under the capable direction of Michael McBrien (Babson). Trey Williams (Hampshire) and Paula Rooney were 2 of 4 faculty for the program, with Jayne Richmond (URI), a presenter. I was able to attend an afternoon session and dinner with the group. Without exception, participants raved about the institution and are planning a reunion in Boston at the National Conference. I've asked Michael to give you a full report at our September meeting.

4. Newsletter- As you know, Debbie Lewis will be leaving the Region. (Region I is becoming a "feeder" for II and 4E!) Cynthia Dow (U. of Me) has agreed to succeed Debbie as Editor.
5. New Advisory Board Appointments
 1. Ben Hogan's move from Region I necessitated another assignment for Small Colleges and Universities. Louis Saltrelli (Stonehill) has enthusiastically agreed to chair the network
 2. Gary Malaney has agreed to replace Larry Benedict as Chair of the Research and Program Development Division. Larry's moving to Region II (Johns Hopkins U.)

An updated listing of the Region I Advisory Board is attached.

A reminder that our next meeting is September 18 at Bentley. If you have any items you'd like on the agenda separate from your regular update time, let me know.

Enclosures: National Board meeting notes
Advisory Board meeting notes
Updated Advisory Board list

NASPA BOARD MEETING--6/18-20/92

Regional Vice President's Meeting 6/18/92

Met with the other Regional VP's for several hours the first morning, reviewing the issues that each region is dealing with. It is interesting that the concerns expressed are very similar. Joan Claar met with us and will continue to do so prior to each Board meeting. She will then report on our meeting during the President's report at the Board meeting. Agenda preparation for this meeting rotates, with Region 6 having responsibility for the December meeting.

There is broad support among the VP's and the Executive Committee for the change in the voting processes with NASPA. Briefly, there will be a ballot this fall seeking to change the bylaws to allow the Professional Affiliates to vote in elections for President-Elect. At present, only the voting delegates from each campus vote in that election. This issue was debated at length during the Board meeting on the 20th, and agreement was reached as to the timing of the election. The vote is scheduled now for November. There will be a significant educational effort to inform the membership on the nature of this change.

There is considerable interest/concern about the issue of the 75th anniversary "Gift Membership." As it stands now, the proposal is shaped around the concept of honoring voting delegates by giving a 1 year gift membership to someone they know at another campus who is not currently a member. The purpose would be to use the gift membership tactic to expose a potential institutional member to the organization. Since the historical renewal rate is quite high (more than 80%), the long range benefit to the organization could be very positive. However there would be a short term cost for the first year of about \$22,000 (this is a soft estimate, never having done this before it is based on some assumptions that seem reasonable but may not be accurate). After a good deal of discussion, the proposal was referred to the membership committee chair (Jan Winneford) whose task it will be to consult with the VP's and Membership Coordinators in each Region and bring back a proposal to the Board at the December meeting. Seperate from this, Claar will be surveying NASPA voting delegates regarding satisfaction with services.

We talked for a while about the "squirrel accounts." These are the Regional accounts that we all know about, but that NASPA central office does not audit or account for in their tax reporting. It seems that the IRS has become more interested in these type of accounts in 501 (C) (3) organizations such as ours. As a result, there may come a time when we have to wash the money through some form of national account structure because the IRS has instructed us to do so. The current plan is to give the NASPA foundation a much higher profile in the coming years and make it known to the membership that they can make tax deductible contributions to the Foundation and have that money accessible on a proposal basis to fund research.

Nominations Committee Meeting 6/19/92

All of the Regional VP's, along with the Past President, serve on the nominations committee. The primary responsibility is to screen nominations for President-elect. President-elect Candidates will be selected at the December Meeting.

Board Meeting 6/21/92.

Beginning with the President's report, Joan Claar announced she has made an offer to an individual to lead the Urban Campus Network to replace Dale Adams, but the offer is still pending. She reported that the Journal is healthy and gaining respect, and that the concern registered last year over the use of language in an article on AIDS has led to a modification of the publication guidelines. She also reported to the Board in executive session about the annual review of the Executive Director, and the relationship remains quite positive. Dr. Nuss' contract extends thru 1995, (moved and passed). The appointment of a Commission on Greek Life is awaiting external funding.

In the Executive Director's report, E. Nuss focused on the review being conducted relative to the Exhibitor space at the National Conference. There is some concern if the money we receive (about \$8-\$12,000) is worth the effort and pain. The other side is that we should never turn down an income stream that is guaranteed, and so the consensus was that the exhibitor process will continue. One reality that was noted was that in many cases the exhibitors were also the ones who tended to give the Regions the unrestricted dollars at conference time. No sales are ever allowed because our contract with hotels invariably contains a clause that we have to share any income generated from sales. So we just forgo the sales income in order to avoid the complications it presents to accounting for the conference dollars. Larry Moneta (the '93 conference chair) noted that the exhibits will be emphasized in some way at the '93 conference in order to insure that participants spend some time in the areas (which has a lot to do with how much we can charge exhibitors).

Reports from Standing Committee

1. Membership. See comments in VP's report.

2. D. Golden chairs the Finance and Operations (fondly referred to as "F & O") committee in his capacity as past president. The F&O report contained a number of notable items. The organization is engaged in formulating a long range financial plan (consistent with the goals and priorities established at the December meeting). Lee Wilcox, the VP for Student Affairs at Rensselaer Polytechnic Institute and Member at Large on the Board, is in charge of the sub-committee working on the plan. Also on the committee are Rooney and Nuremberger (II V.P.). An anonymous gift of \$2500 was received in recognition of Art Sandeen for a graduate assistant in the Central office. The contributor is to be reminded each year so that he/she may continue the gift. Wilcox will present the draft plan at the December meeting.

Considerable discussion was devoted to the 1997 joint conference in Chicago with ACPA. The guidelines for the joint conference were presented and accepted.

The income from the 1992 conference in Cincinnati was impressive. There were fully 900+ more delegates attending than were expected, which led to a surplus income amount of \$180,000 (!!). The Board approved a one-time \$35,000 capital expenditure plan for the central office to upgrade their electronic equipment (copier, fax, computers) and a \$3,000 item approved to upgrade the base of the six support staff in the office by \$500 per year each (about \$41/month per employee). We also donated \$1000 to the Investment 21 Project. This project is supported by more than 30 organizations and is designed to promote the improvement of the educational and academic achievement of students in this country, especially minority students.

The Boston conference has a number of more expensive elements contained in it. The price structure is about 30% higher than our experience in about any other city. Rather than increase the cost of attending the conference, Moneta and committee have increased the projected attendees to 2215. This is the highest budgeted figure ever used, however it is still @200 below the average attendance of the last three years. In this way he was able to keep the cost at the same level as in the past and still be conservative in terms of expected income.

4. Selections and Awards.

The Board approved Dr. Wm. Kibler (Texas A&M) as the chair of the 1994 conference in Dallas.

Dr. Arnold Mitchim was selected as the recipient of the Outstanding Contribution to Higher Education Award. He spent much of his time, and professional experience at Marquette University as the Director of the EOP program. He was the founder of the National EOP organization and has been one of the foremost spokesperson for the concept of funding under-represented students in higher education. He has been the Executive Director of the National Council of Educational Opportunity Associations in DC and has the respect of the entire Washington educational community. One of the letters recommending him for the award was from William Ford, the Chair of the House Education committee. He has been a friend of NASPA for many years and will be an outstanding recipient. All the other award decisions will be made in December.

The Board spent several hours on the issue of by-law changes. Foremost among them was the one dealing with the change in the voting procedures for President Elect (extending voting privileges to Professional Affiliates). The Board has taken a strong position (at the March meeting) in support of the change, and most of the discussion focused on timing of the vote. It was finally decided that the vote on By-law changes will be during the month of November, 1992 and if a change is approved, it will be effective with the election for the 1994-95 President-elect. The Board will sponsor a number of statement in the Forum, and each Regional VP will write an article for their respective newsletters.

Division and At-Large Reports Seventy-fifth Anniversary

There was an item that came forward in the past two Board meetings that related to the 75th Anniversary Celebration this next year. There was a decision to allocate \$30,000 from the reserve toward that celebration at causing significant negative reaction in the Regions. As a result, the 75th Anniversary Celebration will be folded into the Conference in Boston, and all expenses will be normal conference expenses. The \$30,000 will remain in the reserve. The opening reception will be re-titled the 75th Anniversary Reception and thereby save a huge amount of money and still accomplish the same thing. Lee Wilcox has led the Anniversary committee and the Board was highly complimentary of the way he devised (in cooperation with Moneta's conference committee) to save the money and yet still accomplish the intent of the original motion.

Old Business

1. Credentials and Accreditation

The Strategic Plan implementation is under the direction of Lee Wilcox. He led a discussion of activities being planned to implement aspects of the plan.

There was also a lengthy discussion on the topic of credentialing and Registry. NASPA and ACPA had a joint study effort underway for the past year looking at the issue of accreditation and standards for Student Personnel Preparation programs. It was the consensus on the Board that we do not want to get into the accreditation business, however there is a viable role we could play in terms of articulating what a good preparation program ought to contain. The final outcome of the discussion is that Claar will continue discussion with ACPA and look for an easy way to fold such a statement into the CAS standards. Both NASPA and ACPA are members of the CAS activity and it lends itself to such a statement quite well.

2. Minority Fellows Program

We spent some time talking about the Minority Undergraduate Fellows program that Regions II, IV-E and IV-W are involved in. There are 20-25 Fellows coming together this summer at SIU-Edwardsville under the leadership of Constance Rockingham. The Association voted some time ago to pay the expenses of the Fellows for the summer experience, however to also go after grant funding for the program on a 5 year basis. At present, we have not been successful in attracting any support money from the several grant funding organizations approached to date. The future of the Fellows program beyond this summer is uncertain unless we are able to attract the dollar support from an outside source.

New Business

1. There is a NASPA Teleconference on the topic of Sexual Harassment on the Campus coming up in November 12 1:30-3:30 (Eastern), and will have

some excellent panelists reviewing the issue. The fee will be in the \$500 range, and for an additional \$50 or so you will be able to record it and use it as a training tool on your campuses. Mark the date on your calendars now since this is a topic of significant importance.

2. A letter requesting movement of West Virginia from Region IV East to II was presented. Voting delegates in W.V. will be polled to see if they agree with this proposed by-law change.

doc 636

NASPA REGION I ADVISORY BOARD

FALL BOARD MEETING MINUTES

BENTLEY COLLEGE

SEPTEMBER 18, 1992

93 conf
11/7-10
Hartford

In Attendance:

Tarome Alford
Stuart Brown
Kris Clarkson
Gary Derr
John Halstead
Karen Haskell
Deborah Hunter
Nancy Hunter
Craig Hutchinson
Tim Keefe
Joyce Hopson-King
Joan Apple Lemoine
Beverly Low
Arv Lubetkin
Gary Malaney
Andy Matthews
Kate McCarthy
Joyce McPhetres
Mark Nahorney
Charlie Pollack
Louis Saltrelli
Ken Smith
Jack Warner
Shirley Williams
Trey Williams
Kathleen Yorkis

Nomination/Election Coordinator
Secretary/Treasurer
VT State Director
Membership
CSAO
RI State Director
Faculty
Fraternities & Sororities
Maine State Director
Career Development/Professional Standards
Adult Learner's/Commuter Network
Vice President
Newsletter
CT State Director
Rep. to Division of Research & Prog. Dev.
Network Coordinator
Disability Concerns Network
Past Vice President
Urban Institution Network
Enrollment Management Network
Small Colleges and Universities
NH State Director
Community College Network
NEEED Network
Member-At-Large
MA State Director

Guests

Kathy Jonas
Mike McBrien

Program Chairperson of the Regional Conference
Summer Institute

Regional Conference Report

Kathy Jonas spoke about the Conference. The Conference Registration should be in the mail or going out soon. The timing is due to the Conference being two weeks later than usual. There are approximately 25 program sessions and two Pre-Conference sessions: One by the NEEED Network and the other on a new way of thinking about student affairs.

- The first night reception will be at the Portland Art Institute.
- The opening keynote is Lee Knefelkamp of Teachers College, Columbia U.
- The closing keynote has not been finalized yet.
- The Conference will be at the Portland Sonesta Hotel.
- The Fraternities & Sororities Network and the Gay, Lesbian and Bisexual Network want to have receptions at the Conference (Nancy Hunter of the Fraternities Network said she would not be holding a reception).

The main point that still needed to be clarified was the indemnification clause in the Art Museum's contract. They want us to assume responsibility if anything happens at the reception. After some discussion on the matter, Craig Hutchinson said he would follow-up on this matter.

- Our next Board meeting will take place on Tuesday morning of the Conference.
- Tuesday lunch will be the time for Networks.
- State meetings will be at Wednesday breakfast.
- Sunday evening will be a program for Chief Student Affairs Officers. John Halstead distributed a draft letter and discussed some issues to be presented.

Arv Lubetkin asked about invited programs, program topics where there weren't any submissions. Kathy Jonas mentioned some of the topics such as Adjudication of Sexual Harassment, School and Town Relationships, Alcohol, and Grant Writing.

Regional Conference Awards

Tim Keefe said this year there will be a program at everyone's seat. The Regional Awards will still be kept secret, but the state winners will be listed since these people know beforehand. State Directors will give out their awards at the ceremony. The state awards will come before the regional awards.

This year Region I will be nominating a state new professional winner as our national nominee. Tim recommended we choose this one person after the Regional Conference. There was complete agreement on this point.

Joan Lemoine asked what the winners receive and Tim responded for the state winners it is up to the individual states, but he suggested nothing larger than an 8x12 plaque or certificate. Joan asked how will the certificates be prepared and Tim said he will prepare them. Also, plaques will be given to the Regional winners. The state winners have their Conference registration waived and these people need to be notified of the waiver. The State Directors need to contact Tim with the state winner's names and pertinent personal data. The deadline for getting this information to Tim is November 15th.

Tim handed out Regional award nomination forms. He asked us all to work hard to generate nominations. The deadline on materials is October 2nd. There will be a committee meeting on October 9th to decide the Regional winners.

- Kris Clarkson said his zip code was wrong on the form.
- Gary Derr asked if conference attendees can take out a NASPA membership or renew their membership at the conference. Joan said this will be done again.
- Membership in NASPA is required for Regional Award winners.

National Conference

There were 300 program session proposals. Approximately 150 will be chosen. Kathy is in charge of Conference volunteers and entertainment. Kathy asked three favors:

1. **Get People To Volunteer**--The Regional Conference will be heavily worked for recruiting volunteers. The National Conference needs about 500 volunteers.
2. **Looking For Student Performance/Ensemble Groups**--Looking for groups that perform around an issue that is timely and topical. What types of groups? How should they be chosen? Also, looking for a student performance group such as a classical group.

During the discussion, Kathy mentioned that the keynote for the National Conference is Elie Wiesel.

3. **Should We Have Tours Of Area Schools?**--There won't be any trips to area attractions. They haven't been a big draw at the last couple of National Conferences. Is holding tours of schools worthwhile?

In regards to Favor 2, Kathy said there is money to bring the groups to the Conference. They suggested they audition and Charlie Pollack suggested a video audition. Among the groups suggested were: the Not Ready For Bedtime Players from UMass, Athletes for Sexual Awareness from U. of Maine, Show-minar from Quinnipiac College, an improvisational group from WPI, and the Wellesly group which has been a model for many of these type of campus performing groups.

Suggestions for the other type of performance category were: the Five Colleges' Female Acappella Groups, the Yale Gospel Choir.

Joan suggested auditions might want to be limited to video. She asked if Kathy wanted volunteers from the Regional Board to help with auditions. Kathy answered positively and Joyce McPhetres, Nancy, Trey and Tim volunteered to help. Joan also suggested using the newsletter to solicit performers. Tim advised setting contractual conditions in a letter that would go out to groups so they know up front what would be occurring.

Tim and Joan both thought people would be interested in tours of area institutions. Andy Matthews suggested people might like to see many types of schools, not just the well-known institutions.

Trey brought up the point that many conference attendees plan their vacation around the National Conference so information about the area should be provided. Kathy said this is being done by the hotel. John Halstead said it would be a shame not to have trips planned since they were very popular in Portland in 1985. Kathy thanked John for his support, but she said the committee wasn't very receptive, and, again, the hotel will be doing something. Also, the weather can be a factor at that time of the year.

In regards to campus visits, Karen Haskell spoke about political considerations. Maybe there should be a list of colleges for people to call. Arv suggested getting directions that could be made available. Tim said some schools may want to send vans to pick people up.

Kate suggested another topical performing group--Dandelion Theatre from Rhode Island College.

Mid-Level Institute

Institute was held at the end of June and beginning of July at Vassar. There were 21 participants, ten being from Region I. There were also two facilitators from our Region--Trey and Paula Rooney, as well as a faculty person--Jayne Richmond.

Expectations were met and exceeded. Topics included: Enrollment Management, Institutional Change, Workforce 2000, Should I Ph.D., and Managing Up and Down. The Institute provided participants the opportunity to assess their strengths and goals, and give people the chance to share with colleagues from other schools and Regions.

Mike McBrien is relooking at the cost of the Institute which is tentatively set for June 26-30, 1993 at Vassar. Also, looking for a new faculty person and facilitator from the Region, for someone who would be involved with coordinating the Institute after this upcoming year, and, generally, looking for support from people on the Board and within the Region.

Trey spoke how the Institute changed a staff person's life. The energy kept building throughout. He urged continued support. Joyce Hopson-King said it was very special and well-organized. It gave her the opportunity to share. She valued having a place to talk about issues, and the academic component. Trey added that this was not a conference mode. Joyce confirmed this point saying it was not a vacation. The day started at 7:30 a.m. and went through to the wee hours.

Mike said there will be a reunion in Boston. He asked if we knew people that might be interested in next summer's Institute to attend the reunion. Also, if we knew of a facilitator or faculty member to contact Joan or Mike.

Newsletter

Beverly Low was introduced as the new newsletter editor. She went over production deadlines and schedules for the year's newsletters. She said there should be a quicker turnaround on the newsletters. The new deadline for the fall issue is September 30, 1992. It was September 15th. Beverly summarized the emphasis for the year's issues--Fall would be a push for the Regional Conference, Winter would be a push for the National Conference, and Spring would reflect on the National Conference.

Joyce McPhetres was concerned about the spring dates for the newsletter since it would not coincide with the date of the spring advisory board meeting. Joan said we can be flexible with the spring dates.

Joyce said, historically, we have only had three issues (the budget show a production of four newsletters). She said that can change. Andy Matthews suggested proceeding with the first two issues and decide later on if we want one or two more issues. There was general agreement on this point.

Finally, Beverly discussed possible article and layout ideas.

Membership Report

In late June Joan and Gary Derr attended a membership meeting in Washington, D.C. Some of the issues discussed were retention and the gifted membership program. Also, Network information is now available to State membership directors.

Gary distributed a report on membership during the June-August 1992 period. There was one new institutional membership and a slight drop in individual memberships which is normal due to transfers and moves.

John Halstead asked Gary to let him know of new people so he could contact them.

When a voting delegate leaves an institution we should try to make a contact with the new or interim person. Gary will contact institutions that haven't renewed NASPA membership. He asked State Directors to also make contact.

Gary also distributed information about:

- Graduate Preparation Programs and said we should try to track graduate students as they move.
- Information to Network chairs.
- Information to state chairs about membership action in their states since the last meeting.
- Asked state directors to name someone to work with Gary at the Regional level.

State Reports

Joan handed out site information about the November 12, 1992 Teleconference.

- RI:
- Will hold a breakfast meeting on October 8th. Paula Rooney will be the speaker. Ten Dollars for NASPA members, \$15 for non-members. Must register by September 29th.
 - Co-sponsoring the Nov. 12th Teleconference at Roger Williams College.

Katherine Yorkis asked who picks up the cost for the Teleconferences at the host schools. It doesn't seem fair for the host school to pick up the tab all the time.

Craig Hutchinson said Bill Geller raises money from CSAOs to pay for Teleconferences. Trey said he does the same thing. Arv said CT NASPA charges, but the institution picks up the costs.

- CT: Will host the Nov. 12th Teleconference at Eastern CT State University.

- ME:
- Campus Contact Project (see report)
 - Fall Conference is Oct. 23rd. It will focus on new and aspiring professionals.
 - Will co-host the Nov. 12th Teleconference.
 - Handed out the MASAP membership brochure.
 - Are revising by-laws.
 - There is a new MASAP Advisory Council member--Kathy Dexter from the University of Maine at Augusta.

- MA:
- Will hold an Advisory Board meeting in October.
 - Had 50 people at the Drive-in program on the Off-Campus Incident. It was a very good response. There will be roundtable at the Fall Conference on the subject.
 - Will hold a fundraising workshop on October 28th.
 - Co-sponsoring the Nov. 12th Teleconference. Will publicize the various sites to its members.